



2024, 2025 and 2026 Archery NZ Indoor National Championships Request for Bids



We need your help! Our National Championships are the pinnacle national calendar events run each year for indoor and outdoor competitions, and we are looking for clubs to partner with in running this event.

Request for Bids

ArcheryNZ is seeking bids for entering into an agreement with a local organising committee (LOC) to manage the planning and delivery of the Indoor National Championships – LOCs are usually representing an ArcheryNZ Club, though it is possible for a District organisation or a group of clubs to form an LOC.

The disciplines that form the Indoor National Championships are:

- Target & Matchplay

ArcheryNZ is seeking bids from LOCs for these events in 2024, 2025 and 2026. LOCs are invited to submit multi-year bids if they wish, up to a maximum of three consecutive years. These will be considered on their merits, alongside bids for single year events. Please send your bids to premierevents@archerynz.co.nz by 19 November 2023. Receiving expressions of interest by 19 October 2023 would be appreciated.

Bid Documents to be submitted

Template bid documents are provided for returning bids - this gives clarity on the required information to be supplied, makes the bid faster to develop, and allows comparison between bids. This includes:

- A bid summary document setting out LOC structure, objectives, venue(s), programme, and any other relevant information
- An indicative budget

Event Format

1. Target and Match Play
 - One WA18m (60-arrow) round
 - Optional – A second WA18m (60-arrow) round, or a WA25m (60-arrow) round
 - Individual Match Play
 - Optional – Team Match Play (either one or both of 3-person teams and mixed 2-person teams) – the team match play may be run in full or cut to 8 or 16 teams depending on programme and target butt availability

All age classes (Open, 50-64, 65+, U20, U17, U15, U13 and U10) shall be provided for each event, unless it is agreed to provide, for example, a 'Youth Nationals'. Where practical all age classes should be run together. Inclusion of Development and Novice Classes is pending a Board rules determination for these categories.

Events Roles & Responsibilities

A proposed Roles & Responsibilities table has been prepared to support clarity in requirements. LOCs are welcome to suggest modifications to the roles and responsibilities along with their bid for discussion.

Resources Available to Support LOCs

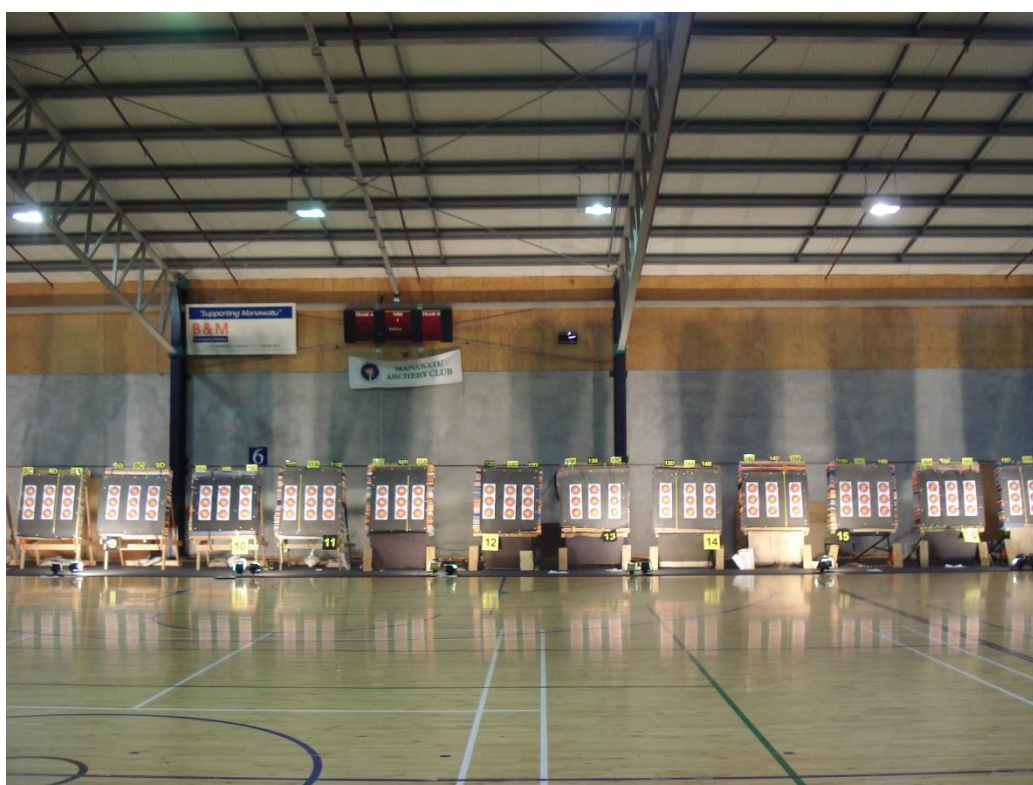
1. Events Manual

An ArcheryNZ Events Manual has been prepared to assist with the planning and execution of events. This consists of a common events manual, and appendices for each major event types, plus Roles & Responsibilities and IANSEO setup. Some elements of this manual are still in development, but it is offered in a draft form to support LOCs. Please don't be confronted by the amount of information provided! It's pretty comprehensive, but is so to make it as easy as possible to organise the events.

2. Checklists

ArcheryNZ Checklists have been prepared to support each stage of a tournament – again, reasonably comprehensive, and not all items are mandatory:

- Bid
- Planning
- Operations (Setup, Practice, Event, Awards and Pack Down)



We look forward to receiving your expression of interest or bid! The Premier Events Coordinator can be contacted to help with any bid questions your club may have: premierevents@archerynz.co.nz, 021 0292 1162. I'd welcome a discussion if you're not sure if your club could run the event or not, and want to talk through feasibility.