



# 2021, 2022, 2023 Archery NZ Indoor National Championships Request for Bids



We need your help! Our National Championships are the pinnacle national calendar events run each year for indoor and outdoor competitions, and we are looking for clubs to partner with in running this event.

## Request for Bids

ArcheryNZ is seeking bids for entering into an agreement with a local organising committee (LOC) to manage the planning and delivery of the Indoor National Championships – LOCs are usually representing an ArcheryNZ Club, though it is possible for a District organisation or a group of clubs to form an LOC.

The disciplines that form the Indoor National Championships are:

- Target & Matchplay

ArcheryNZ is seeking bids from LOCs for these three events in 2021, 2022 and 2023. LOCs are invited to submit multi-year bids if they wish, up to a maximum of three consecutive years. These will be considered on their merits, alongside bids for single year events. Please send your bids to [andrew@russellnz.net](mailto:andrew@russellnz.net) by 31 October 2020, and please let us know early if you are considering submitting a bid.

## Bid Documents to be submitted

Template bid documents are provided for returning bids - this gives clarity on the required information to be supplied, makes the bid faster to develop, and allows comparison between bids. This includes:

- A bid summary document setting out LOC structure, objectives, venue(s), programme, and any other relevant information
- A budget proforma

## Event Format

1. Target and Match Play
  - One WA18m (60-arrow) round
  - Optional – A second WA18m (60-arrow) round, or a WA25m (60-arrow) round
  - Individual Match Play
  - Optional - Team Match Play (either one or both of 3-person teams and mixed 2-person teams) – the team match play may be run in full or cut to 8 or 16 teams depending on programme and target butt availability

All age divisions (Open, 50-64, 65+, U20, U17, U15, U13 and U10) shall be provided for each event, unless it is agreed to provide, for example, a 'Youth Nationals'. Where practical all age divisions should be run together.

## Live streaming

Archery NZ has entered into an agreement with NZSC to live-stream certain events. While the Indoor Nationals is not currently one of these events, it is possible that the Indoor Nationals Matchplay Finals may be televised. If this is the case, Archery NZ will engage and pay for the live-streaming costs, which will show the event on Sky Sport Next (free to view).

## COVID-19 Provisions

COVID-19 has been a new issue for events to deal with this year, and it is likely that it will be with us for a while yet.

Archery NZ's Premier Events team, with the support of the Board, will take a very proactive role in working through COVID-19 mitigations with LOCs, and is open to working through all suggestions and options. If your LOC has any specific COVID-19 concerns (or other) you would like to raise prior to submitting a bid, please contact us.

Archery NZ is working with a COVID events code which sets out requirements at each of the alert levels. Our intent is to have a contingency plan for events to run at Alert Level 2, and we can work with your LOCs to review options that manage those risks. Despite the challenges for the country, it is important for the sake of our athletes and clubs that we work towards hosting safe events to foster continued competition.

## Events Roles & Responsibilities

A proposed Roles & Responsibilities table has been prepared to support clarity in requirements. LOCs are welcome to suggest modifications to the roles and responsibilities along with their bid for discussion.

## Resources Available to Support LOCs

### 1. Events Manual

An ArcheryNZ Events Manual has been prepared to assist with the planning and execution of events. This consists of a common events manual, and appendices for each major event types, plus Roles & Responsibilities and IANSEO setup. Some elements of this manual are still in development, but it is offered in a draft form to support LOCs.

### 2. Checklists

ArcheryNZ Checklists have been prepared to support each stage of a tournament:

- Bid
- Planning
- Operations (Setup, Practice, Event, Awards and Pack Down)

