

MINUTES (in Review)

BOARD MEETING



Name:	Archery New Zealand
Date:	Sunday, 24 July 2022
Time:	2:30 pm to 4:45 pm (NZST)
Location:	Sport Auckland, Alexandra Park
Board Members:	Hana Saemon-Beck, Leonie Hunter-Smith, Lisa Holt, Sai Bedekar, Vincent McCartney
Attendees:	David Velleman, Andrew Russell
Apologies:	Monique Aitchison, General Manager

1. Opening Meeting

1.1 Interests Register

Lisa Holt addition as noted above.

No further interests declared.

1.2 Decisions in Between Board meetings



Dr Selwyn Maister to be appointed to PNZ Board Appointment Panel

Approved by ANZ Board.

Decision Date:	24 Jul 2022
Mover:	Andrew Russell
Seconder:	Vincent McCartney
Outcome:	Approved

2. Major Decisions and Discussions

2.1 Strategic Plan



Motion to present Draft Strategic Plan, dated 24 July 2022, to be presented to members at the AGM

Unanimously approved

Decision Date:	24 Jul 2022
Mover:	Andrew Russell
Seconder:	Lisa Holt
Outcome:	Approved

2.2 Committee Terms of Reference

Approvals to be made over email within the next 2-weeks.

Discussed terms of references for:

- Clubs
- Finance & Risk
- High Performance
- Membership & Development
- Organisational Management
- Wellbeing & Inclusion

Discussions and preliminary agreement around:

- General:
 - frequency of committee meetings
 - responsibilities - however, these need to all be checked for alignment to draft strategic plan
 - membership numbers
 - quorum number
- Finance & Risk:
 - Update of payment approval wording
- High performance
 - Move the selection policy to selection panel
- Organisational Management
 - Additions to include items from strategic plan discussion
 - Updates to financial authority wording

2.3 Budget for FY23

2 budgets prepared and to be presented at the AGM

- 2022/3
 - current small profit / break-even
 - \$14k initiatives budgeted
 - \$19k contractor fees
 - more funds allocated to coaching initiatives
- 2023/4
 - grants to be confirmed in the next few weeks



Motion to approve draft budgets to be presented to AGM for 2022/23 & 2023/4 financial years

Unanimously approved

Decision Date:	24 Jul 2022
Mover:	Leonie Hunter-Smith
Seconder:	Hana Saemon-Beck
Outcome:	Approved

2.4 Contract Roles

Andrew to speak to Anne Mitchell regarding Tournament Administrator responsibilities.

2.5 Constitution Postal Ballot



Membership fees presented by Andrew to be presented at the AGM

- \$35 Affiliated Club Shooting Member
- \$15 Affiliated Club Non-Shooting Member
- \$115 Independent Member Shooting Member
- \$20 Independent Member Non-Shooting Member

Decision Date: 24 Jul 2022
Mover: Andrew Russell
Seconder: Lisa Holt
Outcome: Approved

2.6 AGM Planning

- Andrew to draft Annual Report
- Unaudited accounts to be presented
- Lisa to proof read document where required
- Monique to be asked to do minute taking



Motion to award Service Awards as per notes

Kerry Hoole - postal competition
Clive Hudson - technical advisory
Logan Andrew - head judge at number of events

Decision Date: 24 Jul 2022
Mover: Andrew Russell
Seconder: Hana Saemon-Beck
Outcome: Approved

3. Other Business

3.1 National Training Centre Proposal



CHC Training Centre

ANZ sends a letter of support for Christchurch Archery Club's grant application for a training centre at their new premises.

Hana abstains as a conflict of interest.

Decision Date: 24 Jul 2022
Mover: Andrew Russell
Seconder: Vincent McCartney
Outcome: Approved

4. Close Meeting

4.1 Close the meeting

Next meeting: Board Meeting - 5 Sep 2022, 7:00 pm

Signature:_____

Date:_____