

ARCHERY NEW ZEALAND BOARD MEETING

DATE: 13 April 2021

LOCATION: Zoom

PRESENT:

Lexie Matheson (Chair); Lisa Walker; Tracy Cox; Andrew Russell; Matt Phillips

APOLOGIES:

None

1. Opening Meeting

1.1 Welcome – Lexie Matheson

1.2 Interests Register

No conflicts of interest.

1.3 Confirm Minutes

Minutes of previous meeting: **MOVED:** Lexie Matheson **SECONDED:** Andrew Russell

Matters arising

Regards Ranking – Lisa advised that Patrick Biggs has since come back to us unable to assist with anything ranking wise due to family health issues. Lexie to do a personal email of thanks to him.

2. Major Decisions & Discussions

2.1 Selection Panel Report – Lisa Walker

Decisions were needed for Paris – spoke to NZOC. Decision made to withdraw accommodation that was booked in Paris as this is the best decision from a financial aspect. Easy to re-book if needed. NZOC felt the athletes would not likely make the top 16, which is the criteria for sending a team. It is important to note that the board of Archery NZ do not select the team. This is entirely in the hands of the Selection Committee in conjunction with NZOC. Recommendation has been made by the Selection Panel of a number of archers, however these have not yet shot the appropriate scores.

MOTION: Following extensive discussion & advice, the Board has determined we should not send athletes to Paris 2021 on the basis of health, safety & wellbeing.

MOVED: Lexie Matheson **SECONDED:** Andrew Russell / Matt Phillips **CARRIED**

Comms must include that Nationals are an opportunity to still post these scores.

ACTION: Lexie to communicate accordingly to the Selection Panel.

MOTION: Following extensive discussion & advice, the Board has determined we should not send athletes to Poland World Youth Champs 2021 on the basis of health, safety & wellbeing.

MOVED: Lexie Matheson **SECONDED:** Andrew Russell **CARRIED**

ACTION: Lexie to communicate accordingly to the Selection Panel.

Trans Tasman – As yet no comms from Archery Australia about the 2021 event.

Lisa Walker has advised she is happy to remain as part of the High-Performance Sub Committee moving forward. Any Olympic information will be handled by Lexie with High-Performance.

The Board has agreed that there is a conflict of interest in having the Selection Panel Convenor as a team official at any major events. NZOC have advised this as a conflict, particularly if a challenge should arise, therefore putting our athlete(s) position at risk.

Lexie to communicate with Karen Moffatt-McLeod.

2.2 Sport NZ Partnership Investment – Lisa Walker

IMPORTANT NOTE – reporting is due for this at the end of April.

We currently sit in the \$20k bracket. Please refer to the summary document about funding criteria moving forward as this has changed significantly. To move to a higher bracket means a lot more reporting & requirements by Sport NZ.

Lexie suggested the Equity & Inclusion sub-committee could be an appropriate vehicle for this.

2.3 NZSC Contract – Andrew Russell

Andrew noted that this contract was up for renewal at the end of the year, with an exclusive negotiation period from end-October to mid-December. Archery NZ is to enter into negotiation with NZSC at the appropriate time.

2.4 Online Software Comparison – Matt Phillips

Matt expressed his thanks to Lisa for additional information to help with this. Currently this is still a work in progress. Andrew has offered to look at this with Matt after Nationals.

3. Management Reports

3.1 GM Report – Lisa Walker

Lindsay Corban is currently unavailable for at least the next month for personal reasons. She has approached Sport NZ about a suitable temporary replacement however the Board has agreed we would prefer & be happy to await her return and will review this in one month.

Lexie to reach out to Lindsay.

Judges – feeling there is a separation of Judges & Archery NZ. There is currently no expectation or guidelines around our judges which is a concern. An online meeting is scheduled around this. This relationship needs continued nurturing.

Andrew will take this task on.

Exit of current acting GM – Lexie to draft comms to go out to membership in consultation with Lisa. (note: this is a matter of urgency)

Andrew has asked that we advertise as a matter of urgency, the vacant roles of General Manager & Admin Assistant. Lisa to summarise list of current actions & tasks in play.

Recommendation that 3 remaining days of Lisa's role be spent as handover if possible, rather than day-to-day operations.

Lexie will talk with Cushla about Admin Asst role.

Note: Lisa exited the meeting at approximately 9.15pm

3.2 Governance Report – Andrew Russell

Andrew gave an overview of the AGM. Andrew & Lexie will talk further about this.

Quorum is 40 of any age. Current membership list will be provided by Cushla. Elected & co-opted roles were discussed – 2 x 3yr roles + 2 x 2yr roles to fill by election. Voting structure will be clearly explained to members at the AGM.

9.48pm – Moved into Committee. Andrew / Lexie

9.51pm – Moved out of Committee. Lexie / Andrew

Constitution update is being circulated to Board for signatures.

3.3 Finance & Risk (FARC) Report – Lisa Walker

Budget has been sent around & discussed.

MOTION: Budget be accepted by the Board

MOVED: Andrew Russell

SECONDED: Lexie Matheson

CARRIED

3.4 Major Events Report – Andrew Russell

Outdoor Nationals – LOC on track with possibility of a small profit. Numbers are lower than 2019 with 100 entries. A COVID plan is in place should levels change during Nationals. LOC have done a great job!

Indoor Nationals – Have received bids from 2 clubs with risk of loss. Suggestion raised of multi venue event again as in 2020 – to be raised at AGM for discussion.

3.5 High Performance Report – Lexie Matheson

No report.

3.6 Equity & Inclusion – Lexie Matheson

Update coming in annual report.

4. Other Business

4.1 Business Events Funds

Board agreed not in a position to commit by 31 May 2021 deadline at this stage for this.

4.2 Other Business

10.10pm – Moved into Committee. Lexie/Andrew

11.11pm – Moved out of Committee. Andrew / Matt

Motion: The Board agreed to the actions proposed while in committee. Andrew/Lexie

MOTION: Move that updated Disputes & Disciplinary Policy be accepted & published.

MOVED: Andrew Russell

SECONDED: Matt Phillips

CARRIED

Andrew recorded sincere thanks to Tracy for her time on the Board & wished her all the best in the future.

5. Close Meeting

Meeting closed 11.15pm