

MINUTES (in Review)

BOARD MEETING



Name:	Archery New Zealand
Date:	Tuesday, 9 February 2021
Time:	7:30 pm to 9:55 pm
Location:	Zoom, online
Board Members:	Lexie Matheson (Chair), Andrew Russell
Attendees:	Lisa Walker, Matt Phillips
Apologies:	Tracy Cox

1. Opening Meeting

1.1 Welcome

1.2 Review of Interests Register

No new additions to the Interest Register

1.3 Confirm Minutes

Minutes of 8 Dec confirmed

Moved: Lexie

Seconded: Andrew

Carried

2. Major Decisions and Discussions

2.1 NZ Team Representation 2021

Discussion on feasibility of sending a team to the World Cups in Guatemala and Shanghai. Current Government directive remains that NZ should avoid all unnecessary travel. Board has a duty of care towards all athletes and must prioritize their safety.

Motion: Not to select a team to compete in Guatemala or Shanghai. Moved by Lexie. Seconded by Andrew. Carried.

Motion to select a full team for the Commonwealth Championships in Jan 2022. Moved by Andrew. Seconded by Lexie. Carried.

No communications received from Archery Australia regarding a Trans Tasman competition.

Discussion on Black shirt, should seniors and junior have the same shirt? More information needed. Survey of members to be conducted on this

2.2 Records Review Motion



Records Review Motion

High Performance Sub Committee puts forward the motion that records for Junior Divisions should be recognized if the archer is forced to shoot in another division due to circumstances beyond their control (eg lack of numbers) provided the distance to be shot is the same as is required for the Junior Division and they were registered as a Junior.

5 Supported: Andrew Russell , Tracy Cox , Matt Phillips , Lexie Matheson , Lisa Walker

0 Opposed:

0 Abstained:

Decision Date: 9 Feb 2021

Mover: Lisa Walker

Outcome: Approved

2.3 Board Members Membership

Discussion deferred

3. Management Reports

3.1 GM Report

GM report presented

3.2 Governance Report

Need to develop for AGM

- Nomination process
- What roles are up for election
- Exact meeting location
- Who is eligible
- Revolving plan (spreadsheet) of board positions and tenure
- Electronic voting system

3.3 Finance & Risk Report

Finance & Risk Subcommittee report presented.

Anne working on actuals vs budgeted

Application to NZCR for funding for GM role and

Application for funding for Admin Assistant from a pub charity

Andrew to do a document on proposed income streams



Funding Application to Southern Trust

At this meeting, the organisation resolved to apply to the Southern Trust for a grant of \$3648 plus GST towards the costs of moving the Archery NZ containers to the competition venue. The organisation authorises Anne Mitchell (Financial Officer) and Lisa Walker (Acting General Manager) to apply on behalf of the organisation.

Decision Date: 9 Feb 2021
Mover: Lisa Walker
Seconder: Andrew Russell
Outcome: Approved

3.4 Major Events Report

- Venue confirmed as Mystery Creek, Hamilton
- Logan confirmed as chief judge
- Tech Support team is being developed and nearly completed
- Admin team is nearly completed
- Range layout is being worked through
- Containers cost to be investigated

Motions: GM to be able to sign documents relations to Nationals on behalf of Archery NZ. Moved Lexie, Seconded Andrew. Carried

- Purchase of medal approved
- Indoors Update - Manawatu have withdrawn from discussions from hosting this event. Still in discussions with Mt Green but no bid had been received as yet. Riverglade still considering but wouldn't be until Sept/Oct which is late

3.5 High Performance Report

- High Performance Subcommittee meeting minutes presented
- Need for succession planning in the Selection Panel as Karen Moffat McLeod has indicated that she would be moving on after the Olympics this year.
- Pathway to Paris programme to be investigated as soon as possible

3.6 Equity & Inclusion

- Approved to have Tane as a consultant on this subcommittee
- Have had some discussion with other possible members but bereavements had stopped discussions
- Still a work in progress

3.7 online software comparison

- Matt is to book a time for a demonstration of Sportlomo. Still investigating Sporty.
- Lisa to provide Matt with an overview of all Archery NZ systems and functionality requirements.

3.8 Health & Safety Review

George Corbitt has been appointed as Health and Safety representative to keep Archery NZ in line with current health and safety laws and protocols. George is also to do a online zoom session to assist clubs with their Health and safety knowledge.

4. Other Business

4.1 Online History

PROPOSAL: Online New Zealand Archery Archive.

It is hereby proposed that Archery New Zealand explore the creation of an online archery archive celebrating the sport of Archery in New Zealand.

It is envisaged that, in the first instance, this project will involve identifying a range of existing paper-based paper or similar documentation and other historic material that can be turned into an appropriate repository for a documentary history of archery in Aotearoa New Zealand.

It is also envisaged that a living oral history archive will be developed that includes filmed interviews with people who have been, and are, significant within our sport.

Should this proposal be adopted by the board it is possible that the first of these archival interviews could be recorded at the 2021 National Championships, a schedule to be immediately created should this proposal meet with the board's approval.

Moved: Lexie Matheson. Seconded: Andrew. Carried

4.2 World Archery Excellence Centre

World Archery Excellence Centre for Oceania Support Proposal

It is proposed that Archery New Zealand partner with World Archery to create a scoping document to underpin the proposed development of a World Archery Excellence Centre for Oceania (in association with Archery New Zealand) at a venue yet to be determined.

This proposal is to establish a team to explore the feasibility of this project coming to fruition. This project will be led by the World Archery Development Officer for Oceania.

At this stage all that is required is that the Archery New Zealand board approve the creation of a scoping document that will progress this World Archery-driven project.

Archery New Zealand will be formally represented at this stage by the General Manager (or their deputy) and the Chair of the Board (or their deputy).

It is critical that Archery New Zealand (Inc) is a partner in this project.

Proposed by Cushla Matheson, World Archery Development Officer for Oceania.

Motion: Archery NZ to develop a scoping document with World Archery Oceania. Moved: Lexie, Seconded: Lisa. Carried

5. Close Meeting

5.1 Close the meeting

Next meeting: Board Meeting - 9 Mar 2021, 7:30 pm

Signature: _____

Date: _____