

CONFIRMED MINUTES

BOARD MEETING



At the **Board Meeting** on **2 Nov 2021** these minutes were **confirmed as presented**.

Name:	Archery New Zealand
Date:	Tuesday, 5 October 2021
Time:	7:30 pm to 10:40 pm
Location:	Zoom, online
Board Members:	Lexie Matheson (Chair), Andrew Russell, George Rossolatos, Hana Saemon-Beck, David Velleman, Melanie Jones

1. Opening Meeting

1.1 Welcome

1.2 Apologies

1.3 Interests Register

1.4 Current Impact of COVID 19

Sport NZ material is not sport specific so seeking advice to be able to provide support and guidance to clubs during the differing alert levels.

1.5 Confirm Minutes of last meeting

Board Meeting 7 Sep 2021, the minutes were confirmed as presented.



Minutes adopted as a true and correct record

Decision Date:	5 Oct 2021
Mover:	Lexie Matheson
Second:	Hana Saemon-Beck
Outcome:	Approved

1.6 Matters Arising from previous minutes

1.7 Communication



Support Judge Logan Andrew to attend WA International Judges Seminar

Follow up and send request letter to Board and explore ways to financially support.

Due Date: 12 Oct 2021

Owner: Lexie Matheson

Sport Auckland updates

-Sector updates, CLM, Waitakere, Aktive, Sport Auckland

Halberg Foundation offering online inclusion training

World Archery September Newsletter

World Archery invitation to International Judge Seminar in Medellin, Colombia from 8 to 10 April 2022.

Ralene Castle Joint inquiry announcement

World Archery Congress information and nominee profiles

World Archery duplicate profile query

2. Subcommittee Reports & Portfolios

2.1 Draft Proposal Strategic Plan and Operations

2.2 Governance

Shooting rules and tournament rules updated

Dean has run an online AGM so will work through details with him..

WA congress update of new rules.

AGM notice sent out

Propose no 7th member on the board until after AGM. (agreed)

2.3 Finance and Risk (FaRC)

Not a lot happening in the last month but with the AGM pending the accounts are to be reviewed.

Agreement from auditor and accountant for work to finalise accounts by mid November.

Created list of grant bodies has been added to the google drive for work to begin on applications

\$8500 fees received to date.

Requesting copy of the SportNZ partnership agreement to confirm financial requirements.

Anne Mitchell stepping away from finance role and Gerhard from Auckland has agreed to step into volunteer.



The Board appoint Gerhard De Brun to the role of financial officer

Decision Date: 5 Oct 2021

Mover: David Velleman

Second: Andrew Russell

Outcome: Approved

2.4 Archery for Young People

Followed up with Jeanette Franklyn regarding College Sport and have offered the archery NZ target butts for use in 2022 competition.

Will meet in person to discuss further levels allow.

TT Camp drafted letter to those who applied for October camp letting them know change of date. Have created new youth email account for correspondence.

New dates will be confirmed soon.

Will invite others to join the sub-committee and include members of the Youth Council.

2.5 High Performance

Discussed response to the NZOC survey

Representative group to be surveyed regarding the NZOC process and the selection process for Paris and LA olympics

New member to be invited to join the High performance sub-committee.

2.6 Equity Diversity and Inclusion

Para Coordinator position to be reviewed and options explored.

Classifier. Currently no classifiers in the Oceania region, explore options for training and appointing positions relating to the classifier and Head of classification.

Invitation for new members to join the sub-committee to expand the representation of the members.

Archery NZ has been invited to Halberg Games 22-24 April 2022 at Kings College



Hana be authorised to approach Chris Roberts to consider the position of Para Coordinator

Decision Date: 5 Oct 2021
Mover: Lexie Matheson
Seconder: Melanie Jones
Outcome: Approved

2.7 Premier Events

2021 Indoor National cancelled due to COVID restrictions.

Indoor postal event has been initiated to engage membership during COVID restrictions.

Outdoor Nationals arrangements being finalised for dates and location.

2 clubs expressed and interested in hosting 2022 indoor Nationals, bids to be submitted by the end of October.

3. Management Reports

3.1 General Manager

Lexie to follow up with Dean for a update as to possible start date.

3.2 Stakeholder Relationships

WA congress updates

Lexie Matheson was nominated to the WA Target Committee.

Sport NZ webinars from the Balance is Better projects.

3.3 Newsletter, Communications and Social Media

3.4 Projects

Wellness project - 3 workshops are being planned, but are delayed because of COVID.

South Auckland Project on hold, events that were scheduled for the October school holidays have been cancelled due to COVID restrictions.

3.5 Rankings and Records

Refer to website listing for unofficial October 2021 rankings.

3.6 World Archery Centre Oceania

Ongoing conversations. meetings delayed due to covid but still progressing.

4. Other Business

4.1 General Business

Strategy meetings - Lyndsey Corbin returning to work and engaging in preparation for the AGM

PM Officials' Scholarships - Andrew- recommend Logan Andrew to be supported as an official. support from Archery NZ High Performance programme to encourage officials, emerging talent and supporting the growth of Archery Officials.

Move into committee 9.20pm Andrew seconded Lexie

Move out of committee 9.51pm Andrew seconded Lexie

Guidance and support will be given to Judges Commission with regards to the email response.

Clarification sort regarding postal members shooting minor tournaments and ability to claim pins. Membership details will be clarified. Andrew to action.

Instinctive Bow Division to be added

Mana Archery Club correspondence

Move into committee 10.05pm Lexie seconded Hana

Out of committee 10.16pm Lexie seconded Hana

Thank Mana Archery Club for the email correspondence, no action required.

NZOC survey response: David to collate the response and circulate to the board before the deadline for feedback.



Andrew be empowered by the Board to support the PM Scholarship application for Logan Andrew

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Outcome: Approved



Archery NZ to include Instinctive bow division as per World Archery criteria

Andrew to action

Decision Date: 5 Oct 2021



Collate and write the summary of responses to the NZOC

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Due Date: 7 Oct 2021
Owner: David Velleman

4.2 Other General Business

Reviewing TidyHQ functionality and its compatibility with other systems we use.

Ongoing project. George to comment.

5. Close Meeting

5.1 Closing of meeting

Next meeting: Board Meeting - 2 Nov 2021, 7:30 pm

Signature: _____

Date: _____