

# MINUTES (in Review)

## BOARD MEETING



<b>Name:</b>	Archery New Zealand
<b>Date:</b>	Tuesday, 3 August 2021
<b>Time:</b>	7:30 pm to 9:30 pm
<b>Location:</b>	Skype Meeting, Skype
<b>Board Members:</b>	Lexie Matheson (Chair), Andrew Russell, George Rossolatos, Hana Saemon-Beck, David Velleman
<b>Attendees:</b>	Cushla Matheson, Dean Lawrence
<b>Apologies:</b>	Melanie Jones

### 1. Opening Meeting

#### 1.1 Welcome

#### 1.2 Apologies

#### 1.3 Interests Register

#### 1.4 Confirm Minutes of last meeting

Accepted pending details of motions and movers from previous notes

Moved Lexie

Seconded David



#### Confirm motions

action

**Due Date:** 4 Aug 2021

**Owner:** Cushla Matheson

#### 1.5 Matters Arising from previous minutes

#### 1.6 Communication

### 2. Subcommittee Reports & Portfolios

#### 2.1 Draft Proposal Strategic Plan and Operations

Presentation from David.

Discussions through the attached documents.

Strategic direction statement in addition to vision has aspirational goals.

Sponsorship and funding needs a structured policy, through the FaRC committee. Needs to be higher priority.

FEEDBACK to the document:

What Next?!

Pass the document to the Subcommittee, ask them to identify the areas that relate to the their area. Deadline for response from Sub-committees.

Input to be forward looking and aspirational.

Engaged and onboard with offering action plans.

Key person to be involved with this is Dean when he is on board.

Motion -Draft proposal to be sent to sub-committees for feedback, comments and amendments by 3 Sept.

Moved David seconded Hana

## 2.2 Governance

Steven Barthlomew - interest as external board member

discuss the issues of conflict of interest relating to possible WACO

GM plan -

Lexie - 3 day's per week and volunteer to start.

Dean is reviewing the two documents provided. His first thought is the need for an administrator with financial skills to support the GM role.

Lexie to follow up for date to start.

Shooting rules review & tournament rules being updated and expected to be available at next board meeting.

Support from Sport NZ to continue the engagement work that was started with Lyndsey. Lexie will discuss this with Paul Hearnion(XX) SportNZ at meeting next week (10th August).

Hostdesk space available at Pulman. invitation to visit space and discuss arrangements.

## 2.3 Finance and Risk (FaRC)

Monthly updates/reviews of accounts

Budget - looking positive due to no current salary payments.

Risk - Major events, timing of income and expenses

Funding

Other - working through process of changing signatories with Kiwibank

## 2.4 Archery for Young People

first meeting last month - July

getting to understand the current situation and what are the aspirations of the sub-committee

Met with Caro to understand current situation and history. Looking at including another division for archers with disabilities. Trial with Adaptive Archery.

Review the pins and awards posters to make it attractive to young people.

Discussion about pathways poster created by Caro, provides high-level overview for youth archers to understand the options.

College Sport- can AAC, hosts of College Sport, considering request to borrow targets as numbers are increasing in the competition.

Look at opportunities to emphasis ArcheryNZ brand.

SkySportNext filming of events. Previous board agreed to contact to provide National secondary school event. Challenges in 2020 due to COVID and sponsorship requirements. Contract to be revised end of this year and Board will look at sponsorship issues.

Archery in Schools Membership structure

ACTION: Archery Schools email account ask Caro to redirect to George, Hana and Melanie.

Wednesday TT Camp LOC will provide Budget and schedule to Hana and George.

## 2.5 High Performance

Last meeting - a wide-ranging conversation about the future

- Olympics Washup- discussed and will create document of feedback
- Olympic Selection Plans - liaison with programmes. Communication to members what the selection process is, what top 16 trending to top 8 in the world means in relation to scores.
- National Coaching and Development Plan
- National Coaching Co-ordinator update - Cushla Matheson
- Progress in Updating Coaching Programmes - Cushla Matheson. Tidying up the contacts database and communicating with the current active coaches at club level.
- Dave Henshaw's Draft Plan of archery programme- Archers development programmes in regions connected to National. eg. Compound squad.
- Suggested Survey of Olympics 2020 interested parties - Katherine Watson. Recommendation to send to all members.
- Upcoming Meeting with Mike Smerdon.

## 2.6 Equity and Inclusion

How we can engage with our Neighbours (Pacific)

Data gathering from clubs

Connection with SportNZ about their inclusion policies.

## **2.7 Premier Events**

Indoor nationals - Riku and Kelly Atkinson.

Multi venue event - 8 clubs have provided a level of interest to engage with the deadline 25/26th September. 2 Vegas round and an 18m round. Can be registered minor or major tournament. Deadline 8th Aug then comms will be put out.

Outdoor Nationals

Riverglade to host 2022. Details regarding financing of hosting the event to be discussed and finalised. Draft host agreement to be circulated to Board.

Lexie Move delegated authority given to Andrew Russell to sign hosting document for National Outdoor event on behalf of the Board.

Seconded : David

Approved.

ON behalf of the Board and Archery NZ membership thank you to Andrew for all the hard work behind the scenes in creating these successful National events.

## **3. Management Reports**

### **3.1 General Manager**

### **3.2 Stakeholder Relationships**

### **3.3 Newsletter, Communications and Social Media**

### **3.4 Projects**

### **3.5 Rankings and Records**

### **3.6 World Archery Centre Oceania**

## **4. Other Business**

### **4.1 General Business**

### **4.2 Other General Business**

## **5. Close Meeting**

### **5.1 Closing of meeting**

**Next meeting:** HP Sub-committee - 10 Aug 2021, 7:30 pm

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_