

# **ARCHERY NEW ZEALAND BOARD MEETING**

**DATE:** 14<sup>th</sup> July 2020



**LOCATION:** Skype

## **PRESENT:**

Lexie Matheson; Lisa Walker; Tracy Cox; Sier Vermunt; Andrew Russell + Life Member Guests: Carole Hicks; Anne Mitchell; Colin Mitchell

## **APOLOGIES:**

Helen Skinner

Lexie gave an overview of the Board as it currently stands including sub-committee break down.

Following this, for the benefit of the attending guests, the following sub-committee overviews were given:

- Youth Archery – Tracy Cox
- Financial and Risk Committee (FARC) – Lexie Matheson
- Governance & Covid-19 – Sier Vermunt
- High Performance – Lexie Matheson & Lisa Walker
- Events – Andrew Russell

Various questions were asked & answered. Life members have requested a list of meeting dates (LISA to advise) & Colin advised they're here to help if & when needed. Our guests thanked us for the comprehensive overview & left the meeting at 8.32pm.

## **BOARD MEETING FORMALLY OPENED at 8.33pm as follows:**

### **APPOINTMENT of Andrew Russell to the Board.**

MOTION: That Andrew Russell be co-opted to the Archery New Zealand Board for 2 years with the possible extension of a further year. (Amended to be an appointment until next AGM or SGM –

MOVED: Lexie Matheson      SECONDED: Lisa Walker      CARRIED: Unanimously

## **ITEMS REQUIRING IMMEDIATE DECISIONS:**

### **1/ Randwick Archery Club**

Email received from Alan at Randwick regards reluctance to host events because of lack of judges funding involved & currently no judges in the immediate Wellington area.

Lisa made recommendations of a suitable reply which encourages support from Events & Judges. LISA to reply accordingly

## **2/ Neroli Fairhall Celebration**

Approval of funds for representative to attend the Neroli Fairhall Celebration Project in Wellington.  
Recommendation of Dave Henshaw to attend & represent Archery NZ. Likely costs will be flights + one night's accommodation.

MOVED: Sier Vermunt                      SECONDED: Tracy Cox                      CARRIED: Unanimously

ACTION: LISA to make contact with Dave

## **3/ Archery OSA – taking to the next level.**

Lisa advised regards discussions with Steve Clifton to move OSA to include rankings & records. Cost would be \$5,000 + GST to upgrade plus monthly cost of \$325 + GST for hosting.

Item forwarded to F&RC Committee for discussion & further recommendation.

## **4/ Christchurch Remit**

Forwarded to LISA for consideration.

## **5/ Performance Seminar Funding**

Supported by the Board. LISA & CUSHLA to action.

## **OTHER DISCUSSION ITEMS**

### **1/ General Manager Role**

Revisit this role & create timeline for advertising / appointing.

Needs F&RC Committee guidance on available funds to fill this role. Job description required. Suggested grant funding needed to sustain the salary for this. Potentially a 10 week path to recruit someone. LISA to provide Job description/recommendation.

### **2/ Auditor**

F&RC to appoint an auditor.

### **3/ AGM**

Planning & timeline around AGM

LISA to send draft Constitution review to Life Members, Patron, Andrew Russell, NZOC, & Sport NZ in confidence for consideration & feedback in a 2 week turnaround (31<sup>st</sup> July)

LISA & LEXIE to work on all elements around the AGM.

#### **4/ Communications**

Communications section will be added to our Board meetings moving forward. LEXIE to add to Board Pro. LISA & her 'elves' will re-introduce a newsletter for members.

#### **5/ Complaints**

LISA reviewing historic complaints documents which have been missed previously.

#### **GENERAL**

1/ Update on **Training Camp funding** – covered in a previous item.

2/ Returning **ANZ Property** – Container keys are currently with Andrew x 1 & Tracy x 1 (previously held by Andrew Fong from Indoor Worlds). Tracy advised there is \$170 in cash in the Youth Pins & Badges stock container. Agreed this should stay in there for the time being until relocated to a new person overseeing this area.

3/ **Advocacy** for Christchurch Archery Club – LEXIE to continue attempts to support CAC with current land situation.

4/ World Archery **Online Seminars** – Looking at making these more accessible/available moving forward.

5/ Policy around **NZ Shirts** – Lexie suggested a policy is needed around the wearing of the Archery New Zealand shirts. Forwarded to the GOVERNANCE Committee.

6/ **Finance** Update – covered earlier.

7/ **Weekend Warrior** Idea – ANDREW to prepare suggestions as to how to encourage & support our recreational members who fall between Youth & High Performance.

7a/ **Co-opting** of Board Member –LISA following this up. SIER to also approach someone from Christchurch.

8/ **Oceania** Progress – Press release being considered by Board for communication to members. Recognition of current 2020 team members is important also.

9/ **Records** – LISA has advised she is working through the G-Docs. Asked ALL BOARD MEMBERS to check folders & advise of any changes needed.

## **OTHER GENERAL BUSINESS**

1/ **Sky Sport** – Andrew asked for clarification around this. LISA is overseeing this.

2/ Board **Face to Face** Meeting – LISA & LEXIE to discuss possible date for this.

MEETING CLOSED: 10.33pm

NEXT MEETING DATE: Tuesday 11<sup>th</sup> August '20