

ARCHERY NEW ZEALAND BOARD MEETING

DATE: 08 December 2020

LOCATION: Zoom

PRESENT:

Lexie Matheson (Chair); Lisa Walker; Tracy Cox; Andrew Russell; Matt Phillips

APOLOGIES:

None

1. Opening Meeting

1.1 Welcome

1.2 Interests Register

No additions to the register.

1.3 Confirm Minutes

Minutes of previous meeting: **MOVED:** Andrew Russell **SECONDED:** Lisa Walker

2. Major Decisions & Discussions

2.2 In Committee

The Board moved into Committee from 8.10pm

3. Management Reports

3.1 GM Report – Lisa Walker

Olympic Solidarity Funding Update

Olympic Solidarity Project was not able to be completed in the required time frames due the COVID causing delays. These funds are to be repaid and the Olympic Solidarity Fund has invited to Archery NZ to apply again for the funds in 2021 to enable the completion on the project.

Sport NZ Funding Update - Sport NZ have been great. Application submitted in June/July. A number of meetings have shown they're on board & support for our proposed Constitution changes, Policies & Procedures etc. Possibly may use us as a pilot project roll out to other NSOs.

Commonwealth Event Update - The event in India is being called a Commonwealth CHAMPIONSHIP, not Commonwealth Games. NZOC want nothing to do with this part of the event. Awaiting Archery Great Britain & World Archery's input. Medals given would be actual Commonwealth Games medals however archers would NOT be recognised by Commonwealth GAMES officially.

Volunteers Function - Unfortunately, not able to happen this side of Christmas. Lisa will email all Archery NZ Volunteers instead.

Ranking System Update - There have been a lot of questions from membership around this. Patrick is working on this & is postponed until January due to workloads.

Christmas Closedown - Lisa has asked what dates we will close down for Christmas. Board agreed she can decide & advise Board & Membership. (NOTE: decided later in meeting that close down would be 18 December 2020 – 18 January 2021)

GM Role

MOTION: Recommendation of extension of Acting GM contract until 28 February 2021

PROPOSED: Andrew Russell SECONDED: Lexie Matheson CARRIED: Unanimously

ACTION: FARC to approve

3.2 Governance Report – Andrew Russell

Andrew advised that Matt had raised feedback & concern around the rushing of the Constitution process. Andrew presented a rough timeline moving forward to give the process due & adequate time. Andrew suggested reconvening with Governance subcommittee on 15th December to roll out a plan.

Board expressed it's thanks to Andrew & Matt for their work done to date on this.

3.3 Finance & Risk (FARC) Report – Lisa Walker

Business as usual. October & November were fairly stable. Anticipating a bit of a hit financially with the \$13k needing paying back for Olympic Solidarity Fund. Looking forward to support from Sport NZ moving forward.

3.4 Major Events Report – Andrew Russell

Recommendations circulated to Board for 2021 Outdoor Nationals.

Two bids received – Aim Tru Archers & River Glade Archers (excluded Crossbow). Both high quality bids – Archery NZ to show appreciation to both clubs for their interest. Noted that neither LOC is willing to accept financial risk of loss.

MOTION: After a very thorough analysis, it is Andrew's recommendation that we appoint River Glade Archers as preferred bidder for the 2021 Outdoor Nationals

PROPOSED: Andrew Russell SECONDED: Tracy Cox ABSTAIN: Lexie Matheson & Lisa Walker
CARRIED

ACTION: Andrew will meet with LOCs to provide bid feedback & prepare an MOU for River Glade Archers

2021 Indoor Nationals – No formal bid has been received, however an indication of interest has been received. Andrew to carry on conversation on this.

The Board thanks Andrew for his fantastic work on this process to date.

3.5 High Performance Report – Lexie Matheson / Lisa Walker

Code of Conduct clause 1.4 – Query received around this clause. High Performance has asked Board for its' input. Suggested additional wording: "which will not be unreasonably held". Lisa to add this.

Communications received on Selection policy – largely positive feedback received. An FAQ document has been put together to answer some questions which were raised. Opposition received from two people around the Women's Recurve Division to do with MQS. Big change in this policy is the introduction of the Tier system. The High-Performance Sub Committee thoroughly considered the Minimum Qualifying Scores (MQS) when setting this policy. Lisa & Lexie looking to NZOC for guidance on this matter.

3.6 Coaching Report – Lisa Walker / Cushla

Completion of World Archery Level 2 Coaching course.

13 participants attended the online coaching course.

As at the time of writing this report 6 of the 13 participants have fulfilled the requirements of the coaching programme. The deadline for completion is Thursday 10th December.

As per the minutes of the 2019 Archery New Zealand coaches meeting, the World Archery Level 2 Coaching Course is approved to be cross credited to the Archery New Zealand Performance Certificate, the successful coaches have been notified of this and will be sent certificates of this achievement and added to the coaching database as such.

A meeting was held this month to begin development on a compound coaching programme for beginner archers. This will be developed into a 4 week (8 hour) beginners course programme similar to the current novice/beginners courses being run at clubs currently.

Information regarding the Sport New Zealand Coaching for Impact Programme was circulated to the coaching network with four expressions of interest being received.

Notification of success to the 2 year programme will be announced in January 2021.

The Active Coach Evolve programme has also been promoted to the Auckland region and I have recommended the regional coaching representatives connect with their regions sporting body, eg, Sport Waikato, Sport Canterbury etc for local coach development programme.

I have arranged for the Hallberg Foundation to run an online workshop for Archery NZ Coaches on Thursday the 21st of January at 7pm. This event will be added to Archery OSA and promoted soon.

Cushla Matheson - Coaching Coordinator - Archery New Zealand

4.7 Youth Report – Tracy Cox / Caro Geelen

Tracy advised that the Youth Programme trial was nearly completed & overall has been a great success, particularly from the schools participation side. It has been great to see such a buy in happening again now we have a more workable system in place for all concerned. Moving forward, Caro, Jeanette & Tracy will take in all feedback & work a plan for 2021. The following is a report/feedback from Caro:

Thank you for the thanks! I appreciate it - it's been a bit of an up and down year, which we kind of expected. Not as many clubs have taken up the Youth Shoot as I'd hoped, but I think that was because it was a bit short notice and there was Covid and lockdowns. However, lots of schools have joined in on the school shoot so that was a big success.

I've had lots of feedback throughout the months we've been trialling, which has given me a good idea of what we can do for next year. The big takeaway was that the School shoot was great having it as part of the Youth. The other was that the Youth shoots need to be more obviously "youth" instead of School. I did trip up a few times with the returns spreadsheet - my first two/three attempts had issues and were incompatible with people's computers but going for next year we should have it resolved. I'm intending to send out a big thanks to everyone who participated and keep inviting people to go for next year.

Caro Geelen – Youth Shoot Programme Coordinator

Andrew will talk with Caro with some suggestions on possible changes from a club perspective.

3.8 Equity & Inclusion – Lexie Matheson

Work in Progress. Lexie working with Sport NZ & also developing a sub committee for this area. Received a request from someone in the South Island around non-binary.

Thanks expressed to Lexie for the work done in this area to date.

3.9 Online Software Comparison – Matt Phillips

Carried Forward.

3.10 Health & Safety Review

Nothing to update.

4. Other Business

No other business.

5. Close Meeting

Meeting closed 10.38pm

NEXT BOARD MEETING DATE: 26 January 2021

FOLLOW UP ACTIONS from this meeting (8th December '20)	
Email of thanks to Volunteers	Lisa
Advise Membership of Christmas Closedown dates	Lisa
Approve extension of Acting GM Contract	FARC
Outdoor bid feedback to Aim Tru & River Glade & MOU to successful bidder	Andrew
Continue dialogue with potential Indoor prospect	Andrew
Addition to CoC clause	Lisa
Discussion with NZOC	Lisa/Lexie
2021 Youth Programme plan	Tracy/Caro/Jeanette
Discussion with Caro around Youth Programme suggestions	Andrew
Schedule 2021 Board Meeting dates	Lisa

6. Addenda

Andrew Russell moved that Archery NZ applies for a grant to NZCT, covering:

- [National Outdoor Champs venue hire](#) from Mystery Creek, to a value of NZ\$7,435
- Medals from Brandwell Moller (attached) for the price of NZ\$3,127.45

Seconded: Matt Phillips

Carried