

Board Meeting Minutes



Date: 9 and 10 June 2018
Location: Auckland Sports
Time: 9.30am Saturday – 3.30pm Sunday

Attendance and apologies

The following board members were in attendance:

- | | |
|---|------------------------------------|
| Colin Mitchell (President, Judges Convener) | Callum Skeet (Treasurer) |
| Rynard van Tonder (Vice President) | Marcus Barclay (Athletes Convener) |
| Robyn Denton (National Secretary) | Maria Tucker (Youth Convener) |

1 Financials

General

Callum provided a general monthly update and noted that we are still on track for achieving a good financial position at the end of the financial year – with a surplus position most likely. This is because we have not had some expenses that were expected (eg Judges workshop) and have received income that has not been spent (primarily Sports NZ).

We will need to keep the income from Sports NZ separate and as an ‘asset’ to take through to next financial year.

Overall, Archery NZ are in a reasonably secure financial position.

It was moved by Callum and seconded by Rynard that the financial report for the period ending May 2018 be accepted.
Carried.

WMG funding

The paperwork for the Legacy Fund application has been completed and submitted. The Contestable Fund application needs a polish before submission.

Insurance Policy

The policy has been renewed on the previous basis ie equipment in containers are covered including during transit and while at various locations in NZ for events. We have \$2million Public Liability Insurance and Officers Liability insurance of \$1million (includes Board members and Association officers).

Callum to put a copy of the current policy into Google Drive.

NZOC Solidarity Fund

Investigation into whether we can pull together an application in time to be undertaken in the future once we have a High Performance Manager and Administration Manager in place.

It was noted that we don't qualify for funding assistance for the Youth Olympic Games as the applications for funding was in a previous round.

2 High Performance (HP) Manager

Colin meet our preferred candidate for the High Performance Manager role at a recent NZ Olympic Committee workshop.

They had a good discussion and Colin was able to outline the Archery NZ situation currently where we are about to enter a contract position for administration activities. The candidate is currently working in HP area with a couple of sports and is very comfortable with working in a self-funding role. Both have agreed to meet again in a couple of weeks to talk specifics.

3 Good Practice Guide

A draft 'Good Practice Guide' was received from David Mangnall representing Education Outdoors NZ and NZ Recreation Association with a request for review and feedback by 18 June 2018.

The guide covers both Archery and Target Shooting in the one document.

It was agreed that Archery NZ would have a strong preference for there to be two separate guides as the issues facing the two different shooting disciplines were very different eg no noise issues associated with archery that are experience in gun shooting.

It was agreed that Rynard would make contact with David (EONZ and NZRA) and liaise with the Athlete and Judges commission to develop the guide into a form that we would be happy to have the Archery NZ logo on it and include it on our website as a resource for other organisations to utilise.

4 Paid Administrator

Callum provided an update. The position has been advertised as an Administration Manager as upon looking closer at what titles other organisations were using and this was more reflective of what the role entailed and the degree of importance of the role.

40+ applications had been received to date and Callum was shortlisting based on the responses received for some key screening questions. Once the recruitment period closes, he will finalised and present a list for Colin and Robyn to then work with Callan to choose the top 5/6 applicants to then move to a video/online interview.

5 Restructure

Colin has been in contact with Sports NZ regarding our proposed change and they have recommended a lady in Christchurch who will be able to help us with the Governance focus we need to achieve for moving forward.

Colin has been talking to some younger archers to ensure that we have a good range of voices on the committee membership.

A facilitator is also to be sought from Sports NZ – and once we have the membership sorted Robyn will organise a date and meeting location etc.

6 Oceania Congress

The WAO Secretary has advised that the paperwork will not be available until 14 June 2018. We will need to set up a separate Skype meeting once the paperwork has come through. Direction will need to be provided to Marianne Grant who has been appointed as the delegated to represent Archery NZ at the Congress meeting.

7 Website and Technology

Callum has been in contact with Steve Clifton in regard to the ASO application that he has developed and which seems to be working really well. It would be great to see if we can integrate this into our website for tournament registration online.

It was noted that it is still in the early stages of development but moving forward it would be desirable to include membership online.

Moving forward the planning for membership management will need to accommodate:

- New fees and structure
- Secondary Schools Archery working on a calendar year
- Alternative memberships eg NZFAA membership in 2018/19.

Callum to organise the rollover of the current membership database in preparation for 2018/19.

8 Archery in Schools & Secondary Schools Archery

There has been no progress on this project.

It was agreed that there are two streams of archery for school students and we need be clear about the differences between the two. Early thinking from the Board was:

Archery In Schools	Secondary Schools Archery
<ul style="list-style-type: none">• Existing programme• \$5 per archer per calendar year• Postal shoot• 1 score submitted per term (highest score for that period)• Results for individuals and for teams (2+ archers from a school)• 18 arrows shot at 15m with 10 zone target (including x)• Compound and recurve divisions• Often shot with hired or school equipment• First stepping stone for trying archery as a sport• Coordinated by Youth Coordinators at club level, and Youth Postal Shoot Coordinator at a national level	<ul style="list-style-type: none">• New programme• \$10 per archer per calendar year• To be registered with the NZ Secondary Schools Sports Council (NZSSSC)• Postal shoot• Frequency to be determined - could be weekly over a set period (eg term 1 & 2) or monthly for example• Format of shoot to be determined – should be a step up on Archery In Schools – and be moving towards the World Archery requirements.• Opportunities for regional competitions between secondary schools• Aiming for North and South Island championships 2019 onwards• Aiming for national secondary schools championship shoot 2020 onwards• Build upon existing programmes being run in various parts of the country• Look to develop with assistance of NZSSSC coordinators, WAO Development Officer (Rob Turner) and Youth Coordinators in the clubs.

Once the basic details have been developed we will then need to:

- Seek NZSSC approval for inclusion in 2019 calendar
- Put a call out for hosts of secondary schools North and South Island events
- Review and determine merit pins system for these two competition levels

There has been no progress on reviewing the Merit Pins either.

Maria and Rynard to catch up with Rob Turner to get things moving urgently.

9 Uniforms

Rynard provided an update on the work that he has been doing looking into uniform options including:

- Printed vs iron on information
- Black vs white shirts – noting that we need both depending on where the event is being held
- Specific event information on the shirts – does limit them for one international event only
- Non-collar option – as long as the rest of the shirt design/colour is the same these will be able to be included in as a uniform option.

The aim is to get these sorted for 2019 onwards and to get the orders in ASAP as part of the selection event/notification progress.

Rynard will bring options and samples to the September 2018 meeting.

10 Tournament Rules – Dress Code

Marcus reported on the research that he had completed regarding previous changes to the Tournament Rules in regard to dress code for clothing to be worn at tournaments – as a question had been asked at the 2018 Athletes Commission AGM.

The AGM in 2015 had made the following resolution in regard to Tournament Rules:

8 Amendments to Rules

The President invited Caro Geelen to speak on behalf of Auckland and Mountain Green clubs which moved and seconded the proposed uniform rule change.

That the Tournament Regulations be amended as follows:

7. Official Uniform for Major Tournaments.

7.1 Replace with: *Archery New Zealand dress code shall apply to the Target, Indoor and Clout events conducted at all Archery New Zealand Championships and all World Archery registered events.*

The dress code for all other events shall be determined by the Organising Committee and shall be duly indicated in any entry information.

It is the responsibility of athletes to ensure they comply with these regulations.

Visitors are also required to comply with the dress code.

7.1.1 Amend to read: *Note: No archer may wear a plain all red shirt, top or hat unless a member of the Judges' Commission.*

7.1.2 Amend to read: *On the shooting line at major tournaments other than those noted above, archers must adhere to the Archery NZ dress code as follows:*

Athletes shall be neatly and cleanly dressed in sporting attire. Such attire may be White, current Club, Regional Squad or National Uniform, or sponsorship merchandise. Advertising must adhere to the World Archery advertising eligibility rules (WA 2.2.6. and 2.2.7).

These rules do not apply to field shooting.

In the event of inclement weather being declared, athletes may wear suitable protective clothing at their discretion.

7.1.4 Add: *The following types of clothing are not permitted:*

- *Clothing with inappropriate or offensive images, slogans or advertising.*
- *Untidy, unclean, damaged or torn clothing.*
- *Camouflage style clothing*
- *Uniforms (Club, Regional or Representative) that are not current*

Sport shoes will be worn at all times and these must cover the entire foot as per World Archery Rules.

7.1.6 Add: *It is the responsibility of the Organising Committee to determine if an athlete's dress is unsatisfactory prior to the commencement of or during an event. The athlete concerned will be given reasonable notice to comply with these regulations or alternatively will be asked to withdraw from the event.*

A number of questions were raised from the floor, particularly relating to a definition of "visitor", how prospective entrants would know what may be permissible and how anyone would know what is a current club/district squad uniform if these uniforms are no longer registered.

Carried

These amendments had not been implemented in the 2017 update of the Tournament Rules. It was therefore agreed that these amendments should be incorporated now and that the higher dress code should only be in place for the National events (outdoor target (including clout) and indoors).

It was further agreed that there should not be a requirement to wear the 'current' uniform because athletes should be proud of their achievements and be able to continue to wear the uniform as long as it is in good condition and is worn 'complete' – ie the top and bottoms must meet the requirements that were in place at the time the uniform was current.

It was moved by Marcus and seconded by Maria that amendments be made to the Tournament Rules to reflect the resolution of the 2015 AGM and the revised requirement for 'full' uniform rather than 'current' uniform.

Carried

The following clauses will have amendments made in the Tournament Rules. Information to be included in the Archer Magazine and a Notice to Members:

1.7 **Dress Code for Tournaments Registered with Archery NZ and/or World Archery**

1.7.1 Archery New Zealand dress code shall apply to all Target, Indoor and Clout events ~~(excluding RMTs) registered with~~ **conducted at all** Archery New Zealand Championships and/or ~~all~~ World Archery ~~registered events~~.

1.7.4 On the shooting line at ~~registered~~ **major** tournaments ~~(excluding RMTs)~~, archers must adhere to the Archery NZ dress code as follows:

- Athletes shall be neatly and cleanly dressed in sporting attire **which also includes Such attire may be** White, **current full** Club, Regional Squad, **current full** representative uniform, or sponsorship merchandise.
- Advertising must adhere to the World Archery advertising eligibility rules (Book One clauses 2.2.6 and 2.2.7).

1.7.8 The following types of clothing are not permitted as in accordance with the World Archery Rules set out in Book Three 20.1.1, which are:

- denim or jeans regardless the colour, or camouflage clothes and equipment nor any oversize or baggy type pants or shorts;

with the additional provisions as set out below:

- Clothing with inappropriate or offensive images, slogans or advertising.
- Untidy, unclean, damaged or torn clothing.
- ~~Uniforms (Club, Regional or representative) that are not current.~~

It was also agreed that the Branding Policy should be updated to provide the requirements of uniform 'bottoms' – these had been added to the selection letters this year.

The 'lower half' of the uniform will be of a good 'dress' standard suitable for international representative uniform consisting of either black trousers/shorts (ie no cargo pants, leggings or similar) or skirts or skorts (noting the length requirements).

10 Strategic Plan

Rynard & Callum to review and update – working with the Selection Convenor and HP Manager (when appointed).

11 Shooting Rules

The following additions were noted as needing to be developed to update the Shooting Rules:

- Guidelines for the running of Youth team events and combining the recurve/compound archers to ensure maximum number of archers have an opportunity to take part - Maria.
- District Matchplay for Mixed team – Colin
- Junior – target faces for compound - Colin

12 Commission Convener Reports

Youth Commission (Maria)

Maria provided an update on the number of archers that had been shooting in the Interschool and Youth Postal competitions. These had been provided to Karen previously for the Sports NZ report.

Maria noted that there had been some delays in getting certificates out – but these were now being sorted.

It was moved by Maria and seconded by Rynard that the Youth Commission Conveners Report be accepted.

Carried

Coaches Commission (acting - Andrew)

No update was provided.

Athletes Commission (Marcus)

Marcus had sent through a report prior to the meeting and this was uploaded into Google Drive.

A survey had been sent out to members from DFSNZ looking for an update on next year's events – Robyn had completed and returned this.

Matchplay postal continues to be progressed – it was noted that the event needs to be open to all archers. Australia have expressed an interest in including a round in NZ for their series – Archery NZ Nationals 2019 were considered to be a likely option. In the future Marcus will look to see how we can include Australia in our programme.

It was moved by Marcus and seconded by Colin that the Athletes Commission Conveners Report be accepted.
Carried

Judges Commission (Colin)

Colin noted that the commission has been relatively quiet.

A list of guidance documents are being developed for folks looking to become Judges. The commission is targeting supporters and parents – who are already attending the events, but not shooting.

Colin has received several enquires and once the paperwork has been returned will organise a seminar for the new Judges to bring them up to speed.

It was moved by Colin and seconded by Robyn that the Judges Commission Conveners Report be accepted.
Carried

13 Events

Indoor Nationals 2018 - 18/19 August 2018

The Local Organising Committee (LOC) joined the meeting:

- John Deck
- Kerry Hoole
- Kelly Atkinson

Along with Ocky Blignaut – NZ Field Archery Association (NZFAA) President.

An email had been sent by the LOC seeking clarification on final points in the MOU and these were discussed and agreed as follows:

- The 'non-member' fee will be required from everyone – if only shooting one day can be \$10.
- A single price for the full event was the preference and this is for the LOC to set
- Medals – the aim is to be more aligned with overseas and therefore will only be awarded for the Matchplay as the other events are only to determine rankings
- Award for division will need to be worked out – where divisions are combined for matchplay.
- Records will be available for setting for both Archery NZ and NZFAA – noting that archers will need to be a member of NZFAA in order to set records
- Archery NZ has now joined as a 'club' under NZFAA so that members can join for \$10 if they are wanting to compete at the World IFAA Indoors next year

- Divisions will be worked through by Colin and Ocky – but it was noted that fixed pins will not be a problem for this event as it is at marked distances. Camo bows are allowed. Maximum poundage of 60lb.
- Bow inspection on Saturday morning will need to have both Archery NZ (for all athletes) and then NZFAA alongside. This will provide an opportunity to check the division information is right for the Archery NZ athletes.
- Administration will be undertaken by PJ Russell
- DOS – Colin to finalise
- TD – Colin will be managing in the lead up to the event, and then the Chief Judge will undertake the role at the event.
- Lights will be put into the container.
- The inventory for the container to be checked to ensure it has the score boards
- Programme tentatively to be:
 - Saturday am - Registration, inspection, warmup and IFAA round
 - Saturday pm – World Archery round
 - Sunday – matchplay and prize giving
- Aim will be to get the MOU updated and signed this weekend
- LOC to draft registration form and information sheet. Robyn to provide information on the NZFAA round

Outdoor Target and Field Nationals 2019 – Auckland

An update was provided by Robyn and Colin who had both been in discussions with Andrew (LOC). Dates are yet to be finalised and they are busy working with Massey to get field rounds sorted. It was noted that there is not a requirement to have the field rounds held at this event – and these could be run separately if necessarily. It was considered desirable to have the dates sorted by early July is possible.

Rob Turner has put forward a Matchplay proposal for the Australian series to include one event in NZ – and has suggested inclusion at the Nationals. LOC to work through this with Rob.

National Events

The idea of moving to having all National Events (ie Indoors and Outdoor target, Field and Trans-Tasman) managed by Archery NZ was discussed based on ongoing difficulty getting clubs to host these events and the need to ensure that they are planned well in advance rather than being ‘rescued’ by clubs at the last minute.

The aim would be to:

- seek corporate sponsorship for these events
- work towards having a standard weekend each year for each event so that everyone can plan around that
- have some key venues that we can work with throughout the country
- have a rotation plan throughout the districts so that we can get assistance from the local clubs for manpower necessary for set up and packdown
- have a programme set for the general location and timing of events so that members can plan travel/holidays well in advance with confidence
- establish a sub-committee to work with the Administration Manager to do the organisation for these events – similar in nature to the Tournament Administration team.

It was agreed that Callum will lead the organising committee – and establish a programme for endorsement by the Board. We will then move to co-opt members to help.

Trans Tasman 2019

Based on the decision that Archery NZ will organise this event there was only a need to call for volunteers to help with organisation of the event and for team officials. Robyn to get this out ASAP so that a decision can be made at the September Board skype meeting.

World IFAA Indoor Championships 2019 – April in Wellington

Everything is on track and sponsorship opportunities are being worked through.

Junior Disability Games – 5-7 October 2018

Scott Collett has offered to coordinate the archery event that will be held as part of the games in Auckland.

It was moved by Colin and seconded by Marcus that Archery NZ will support the Junior Disability Games to a value of \$150 to cover trailer etc costs associated with getting equipment to the venue.

Carried

14 Officer Reports

Membership secretary

A quick update was provided by Frances Ross to supplement the full report that had been provided in the previous month. The membership numbers were:

As of 31 May 2018

Age Division	Membership #'s	Male	Female	Returned Member	New Member
Masters(65+)	42	29	13	40	2
Masters(50-64)	144	102	42	127	17
Senior	140	88	52	95	45
Junior	45	24	21	40	5
Cadet	45	29	16	38	7
Intermediate	57	32	25	38	19
Cub	46	30	16	21	25
Kiwi	8	5	3	2	6
Total	527	339	188	401	126

Ranking Administrator

No report was provided.

Trophy Steward

Work started on trying to find out about the Indoor Trophies for the upcoming nationals. Still trying to get one last trophy off the 2017 winner from National Outdoors so this can be forwarded to the 2018 winner.

NZ Postal League Administrator

Kerry Hoole spoke to his report which was uploaded into Google Drive.

- Postal Summer League

The Board supported Kerry to get tough on clubs not getting their results into him in a timely manner. If not received in time then will treat it as a default.

Kerry is investigating use of OSA with Steve Clifton – this will make it a lot quicker for processing results.

The Board were supportive of a number of changes to the league series that were proposed by Kerry and invited him to pull these together as a proposal for archers.

- Royle Hutton

Kerry proposed that the Junior division be split into two:

Compound I – Cadet and Juniors

Compound II – Intermediate and below.

This was supported by the Board.

- Ryan/Fraser/Hamilton

Kerry noted good support for the new division (Hamilton) and proposed that this division compete with just three archers. Also looking to get this onto Archery OSA. These steps were supported by the Board.

RMT Administrator

The update was provided and it was noted that there were 5 new RMT's registered since the last meeting. Most of these were for Manawatu Archery Club and include 3 in the new summer season (ie late 2018).

Webmaster

No report was received

Records Officer

An update from Steve Clifton noted the large amount of paperwork involved and it was agreed that moving forward providing the records certificates in an electronic form would be quicker, easier and more cost effective.

Robyn to provide Steve with an electronic copy of Colin's signature to assist in reducing time and postage costs.

Archery in Schools Coordinator

Maria's report for this activity was included in her Youth Commission update.

Editor

No report was provided.

Registrar

A report was provided and guidance sought on the Archery NZ Merit Stars and the way forward for reintroducing these including information on why previously produced these and point achievements will they be issued for?

Youth Awards Registrar

Another great report received. It was noted that there is good progress being made with progressively replacing the JAMA with YOUTH badges and pins.

NZOC Liaison Officer

No report received but Colin noted that he and Karen Moffatt-McLeod (NZOC Liaison Officer) had recently attended the NOC meeting. Key point from that meeting was the aim to increasingly involve athletes in the running of the organisation - from Board level through to development of rules. Colin found it a great networking opportunity to discuss issues with other NSO's.

Sport NZ liaison officer

No report was provided

PNZ Liaison Officer

Scott Colletts report was received and loaded into Google Drive. The report provided a comprehensive update on activities that Scott has been undertaken in the para athlete area. Scott noted that PNZ are very supportive and given the right archers there is a lot of support to get archery to Paralympics. PNZ offer to help for the complete pathway and have offered to work with him on developing the Athlete Pathway. In order to progress this work along with funding opportunities, talent ID and classification the Board agreed the following:

It was moved by Colin and seconded by Robyn that Archery NZ will cover the costs associated with travel and accommodation for Scott to go to Auckland to work with PNZ on an athlete pathway plan, classification system, talent ID and funding opportunities investigation.

Carried

Selection Panel Convener

A comprehensive report was received and loaded into Google Drive. There was a summary of the various international competitions that there had been Archery NZ competitors involved in during the period since the March board meeting – with results achieved by the various teams.

It was noted that was some progress had been made in the development of Selection Policies for 2019 these were yet to be finalised and there were questions being asked about these by athletes.

Strength and Conditioning Coach

No current position holder

High Performance Sport programme

No current position holder

15 Post Event reports

2018 Outdoor Nationals survey

Peter Russell undertook a post-event survey of athletes from the nationals which provided some interesting results and information which can be used for planning of future events. Key points from the 54 responses were:

- People found the online registration system easy
- 94% felt they had adequate communication and confirmation of their entry details prior to the event
- 92% liked the inclusion of the Clout Championships
- 91% liked the inclusion of the WA1440 event
- 100% like the inclusion of the individual matchplay open event

- 89% liked the inclusion of the Mixed Teams Matchplay event
- 85% liked the inclusion of the 3 person teams matchplay
- 89% like the inclusion of the District Mixed teams matchplay
- 70% noted a preference for including the Field Championship as part of the Outdoor Nationals
- There was good support for having the food and beverage vendors at the event
- The venue and the organisation of the event rated very highly with lots of very positive feedback received.
- The timing of the various AGM's for the commissions and the Associations were generally supported
- About ½ of those who responded to the survey attended the Banquet.

Robyn to provide a copy of these to the LOC for the 2019 event.

Trans-Tasman Managers report

Clive Hudson joined the meeting to present his report. A copy of the report was loaded into Google Drive prior to the meeting.

Key points noted:

- The proposed format of the event was not possible in the time available and changes had to be made to the programme to fit everything in.
- The venue was great for the event but it was unfortunate that all athletes (both NZ and Australia) were not able to stay in one location to spend more 'non-shooting' time together.
- NZ athletes performed well and there were a few records broken. However the level of performance for the NZ archers is still below that of the Australians and they actually have a higher qualifying score to be able to compete
- The 'Archers Diary' electronic scoring system worked very well and the athletes were able to quickly pick up this system which provided instance results online. It was also appreciated by the parents back home in NZ who were able to watch the tournament 'live'.

Recommendations:

- Get team officials announced early
- Review and update the position descriptions for the team officials and refine the reporting lines so that the Team Manager is the only position to report to the board, all other team officials report to the Team Manager
- Determine the key point of contact on the Board for the Team Manager
- Get a copy of the Trans-Tasman rules and update in conjunction with 2019 Team Manager – include version control
- Clarify how many athletes can go to Trans-Tasman – is it a limit per division or a total number for the team. Suggest that we look at qualified archers and then look to include additional archers as needed from a reserve list to ensure that we have complete teams in each division
- Camp needs to be planned well in advance and it needs to be clear about the requirements to attend the camp
- Review the selection policy documents to ensure gaps are addressed
- For this event the lines of communication with the Australian organisers needs to be established early. There were delays in information in regard to transport and accommodation
- The training camp venue (Pullman Hotel) was a great venue as it is very sports orientated and would make a good possible venue for next event here in NZ

- The inconsistency between distances for the Junior Youth archers is a nuisance and would be good to have these sorted in the future (the Board noted that this would need to come from World Archery Oceania)
- A Managers pack would be useful – including a template for the Managers Report so it is easier to know what to include, with a page limit to indicate the detail required.
- That the assistant manager for the next event be appointed with the aim of having them move to the manager role for the subsequent event.

Trans Tasman survey

Robyn provided a quick overview of the results from the online survey that had been completed by

- 2/3rds of the 21 responders had not previously attended an international event in this role previously
- Competitors made up 38% of the responses, team officials 9% and parent/guardians 52%
- 50% of responders felt that they had done everything that they could in preparation for the event, with 22% saying they could have been better prepared
- Only 2 responders ranked their performance as being below expectation, 53% met expectations
- 79% felt that the event was extremely beneficial in terms of development as an archer
- 75% agreed or strongly agreed that they were happy with Archery NZ's communication, planning and support in the lead up to the event.
- 75% were mildly satisfied with the event organisation
- 84% indicated that they would try to selection to represent Archery NZ in this event again, the remaining respondents were not going to be eligible due to age.
- There were a large number of free text responses also provided.

WA World Cup #1 (Shanghai) – Marianne Grant

A detailed report was provided by Marianne and a copy saved into Google Drive. The key recommendations provided by Marianne were:

- Need to get uniform requirements sorted early and ensure quality issues experienced this year are addressed.
- Need to have a policy which deals with partners accompanying athletes and how cost sharing is dealt with as a result – especially when you end up with an 'odd' number of beds needed as a result.
- Pre – planning and prepared information to hand out to archers with details to be attended to e.g. Accommodation, flights (with examples of flights with different airlines and costs), training camp; uniforms.
- Plan to be in destination 2 days prior to Official Practice for acclimatisation, practice, equipment set up and reduce the risk of any travel delays affecting archers and their equipment.
- The Official booking for accommodation at hotel should be able to cope with archers arriving two days prior to official practice and staying for 1- 2 nights post the event finish. This may vary from LOC to LOC.
- In training camp it would be advantageous for the archers to have spent more time in the team/ mixed team combinations to work out their 'plan/s'. With archers arriving at the competition at different times it was not conducive to further practicing in all the possible team combinations. There was limited time to practice at the competition practice venue due to time constraints and the programme.
- Consideration of the best timing of a training camp in the lead up to an international competition. An early lead in time would allow for seeking external financial support or funding for travel/ accommodation / meals for a training camp.

- Youth archers travelling with an adult team need to have specific attention in regard to room requirements and ensure that all policies are being followed. Good communication with parents/guardians is necessary

WA World Cup #1 (Shanghai) survey

Robyn noted that the survey results showed so different results to that of the Trans-Tasman survey:

- 2/3rds of the 16 responders had previously attended an international event in this role previously
- Competitors made up 94% of the responses
- 19% of responders felt that they had done everything that they could in preparation for the event, with 38% saying they could have been better prepared
- 66% of responders ranked their performance as being below expectation, 33% met expectations
- 87% felt that the event was extremely beneficial in terms of development as an archer
- 87% agreed that they were happy with Archery NZ's communication, planning and support in the lead up to the event.
- 68% were extremely satisfied and 25% mildly satisfied with the event organisation
- 94% indicated that they would try to selection to represent Archery NZ in this event again
- There were a large number of free text responses also provided.

Post Event Survey Methodology

It was noted that the post event survey questions were limited to 10 per survey in order to continue to utilise the free Survey Monkey offering. With the increased number of athletes attending events overseas, and the need to continue to gather post event information it was agreed that we should pay for the full service.

It was moved by Callum and seconded by Robyn that Archery NZ subscribe to the full Survey Monkey package.

Carried

Selection Policies

It was agreed that we need to develop a pathway document which sets out the increasing requirements for qualification to events based on their status from Development to Pinnacle.

The following was developed as a starting point:

Pinnacle		Development	
Level I	Level II	Level III	Level IV
Olympics Commonwealth Games	World Championships World 3D World Field	World Cup series University Games European Series Asia Series	Trans Tasman Australia Nationals Oceania Championships

The aim moving forward would be to have increasing requirements to move up to the next level – eg in order to qualify for Level II events, you must have competed in at least 2 Level III events, along with increasing MQS requirements.

It was agreed that we will need to have separate selection policies for the following events:

- Trans Tasman
- Youth Worlds – with a MQS to qualify for selection
- World Championships
- World Cup Series

It was noted that for the World Cup Series, while not compulsory – an emphasis will be given on athletes attending the Berlin and Salt Lake City events as these will be within the qualification period for the 2020 Olympics.

Karen provided an update on progress to date:

- Summer University and World 3D policies are drafted – just need final data from Patrick and then formatting.

A further skype meeting to be organised to enable policies to be finalised.

It was also noted that we need to be writing to World Archery Oceania to request an explanation as to why NZ is not able to qualify for Youth Olympic Games funding, and why NZ is unable to compete at the Pacific Games which is a CQT for Tokyo.

Opportunities for having travel insurance that covers athletes in case of cancelled events was also discussed as something for the Association to investigate. A travel card for team managers would also be useful for dealing with some of the unexpected expenses while away.

Equipment Plan

There is a need to develop a plan for incorporation into next year's plan and budget for Equipment Maintenance and Renewal. Funding for these activities should be from the Equipment levy that is collected for events.

Looking forward we also need to look at what additional capital purchases we need to make in order to be able to host events eg lights and backdrops for indoor tournaments.

Proactive management of the containers and their contents will help to minimise the transport costs.

Callum undertook to make a start on a plan.

Canterbury Shooting Venue proposal

Further to concerns raised by Christchurch Archery Club, Colin provided an update on the conversation that he had with the organiser of the proposal. A copy of the proposal document was also obtained and reviewed by the Board.

Colin has also been in contact with AimTru Archers and determined that they were also not aware of the proposal and had not provided permission for their details (or Archery NZ) to be included in the document and are not in support of the proposal.

The proposal was seeking funding for a combined archery and rifle shooting range. It was agreed that this is not a desirable combination of activities.

It was moved by Marcus and seconded by Colin that the Board of Archery NZ will write expressing our concern and request removal of all indications that Archery NZ are in anyway involved with the proposal for the establishment of a Canterbury Shooting Venue.

Carried.

Sponsorship

Callum provided an overview of early investigation work he has been doing for a business case to sell to a potential corporate sponsor.

We need to look at the opportunities to meet with potential sponsors and to understand what they would require or be interested in so that any proposal can be tailored appropriately.

Administration Manager to look at storage and transport costs for containers to help us prepare for our next round of discussions with PTS.

Dates for future meetings

- 17 July – skype 7.30pm
- 21 August – skype 7.30pm
- Saturday and Sunday 1 & 2 September – Auckland – commencing 9.30am
- October - skype 7.30pm
- November – skype 7.30pm