

Board Meeting

Minutes



approved

Date: 19 February 2018

Location: skype

Time: 7.35 – 9.00pm

1 Attendance and apologies

The following board members have were in attendance:

- | | |
|------------------------------------|---|
| Colin Mitchell (President) | Callum Skeet (Treasurer) |
| Rynard van Tonder (Vice President) | Marcus Barclay (Athletes Commission Convener) |
| Robyn Denton (Secretary) | Maria Tucker (Youth Commission Convenor) |

2 Financials

Callum provided a financial report prior to the meeting and this was circulated to the Board members.

The report was a new format generated to not only track the Year to Date expenditure but to also track surplus/loss situation. The current expenditure is showing that we are currently in a surplus situation when we were expecting to be in a loss – Callum needs some time to determine where the differences are in the cashflow. The balance sheet also needs a good review.

The accounts for payment were reviewed and a couple of minor changes noted.

It was agreed that the account for accommodation costs for Shanghai needed to be paid. It was noted that due to a partner travelling with the team, there was an uneven number of beds required – which we resulting in an increased cost for a single room. It was agreed that the account should be paid, but the sharing of additional costs be considered further in discussion with the athletes.

It was moved by Callum and seconded by Colin that the accounts for payment as set out in Google Drive (noting the agreed changes) be approved for payment.

Carried

3 Archery NZ – representative shirt

Following the ballot late in 2017 selecting a new look representative shirt, there was discussion at the Athlete's Commission AGM held at the Outdoor Nationals.

Marcus provided an overview of the discussions at this meeting. The key message from the Athletes was that they liked the current representative shirt – but just wanted to have a better quality shirt that was able to deal with heat and moisture.

Currently there are two options available – black being the standard base colour, and white being available for events held in hot countries. Both options have been available at some events, and the team members would just agree the day prior as to which colour was to be worn the following day.

A separate design competition had been run for the development of a shirt for the Trans Tasman team. While the winning entry had been chosen by the judging panel, nothing has been finalised or notified.

One shirt in the new design (as per the ballot) has been used by our representative at the WA Indoor Champs in the USA earlier in the month.

It was felt that the one design should be used by all representative archers – including the Trans Tasman team.

It was moved by Rynard and seconded by Robyn that the current design be retained for all international representatives and investment be made in a better quality shirt.

Carried

It was agreed that there is value in considering a travel shirt – which could be used not only for travel, but also for when the team is going out for meals or undertaking tourist activities. This shirt could be of a lesser quality but still allow the group to be clearly identified as a NZ team.

It was moved by Colin and seconded by Marcus that investigation into an alternative travel shirt be undertaken to determine options and costs.

Carried

The 'lower half' of the uniform was also discussed – noting that it would be nice to have standard pants/shorts/skirt/skort options. It was agreed that while this would be nice, it is very hard to find one style that looks good on all body types. Additional guidance to be provided in the Shooting Rules to supplement the existing dress code information.

The Board noted that they keen to see that archers are wearing 'dress' standard black trousers/shorts (ie no cargo pants, leggings or similar). Skirts or skorts should also be of a good 'dress' standard suitable for an international representative uniform.

4 World Cup Team Officials

There is a team of 16 representatives who are going to be travelling to Shanghai.

Two applications for Team Official roles were received.

It was moved by Colin and seconded by Robyn that Marianne Grant be appointed the Team Manager for the World Cup #1 to Shanghai

Carried

An application for Assistant Coach was received from Julie Baker (via Karen Moffatt-McLeod) primarily to assist with two young archers. It was agreed that the team didn't really need a coach as the archers are experienced but an assistant Manager to help the whole team. WA rules allow for 2 team officials per competitor.

Robyn to write to the applicant to determine if they would be happy to take on this role.

It was moved by Callum and seconded by Rynard that with her agreement, Julie Baker be appointed to the role of Assistant Team Manager.

Carried

5 Governance Restructure

Colin reported that he is continuing with planning following on from the process that he outlined at the AGM and has had lots of conversations with members who are in support.

Colin is looking to pull together a Restructure Board – which he is looking for volunteers. He has already talked with Callum and a couple of Juniors. The Presidents report in the next Archer Magazine will including a request for volunteers.

Approval will be sought to hold a 2 day face to face facilitated workshop to undertake a whiteboard session to determine the direction of the restructure. A budget will be pulled together by Colin and approval then sought.

6 Ballot - Treasurers Role

Robyn presented the scrutineers report on behalf of Rynard and herself.

The motion had proposed:

That the role of Treasurer be removed from the Archery NZ Executive and Board and that 2 Financial Officer roles be established which will be appointed by the Board each alternate year for a period of 2 years each. That these changes be reflected in the Archery NZ Constitution.

The results from the ballot were:

Agree:	94	(72.3%)
Disagree:	20	(15.4%)
<u>Abstain:</u>	<u>16</u>	<u>(12.3%)</u>
Total	130	(100%)

Robyn proposed that a notice of the results be issued to the Association members, noting that:

1. The Archery NZ Constitution will be amended to reflect these changes and an updated version loaded onto the Archery NZ Website over the next month or so.
2. The Board will incorporate this change into the work being undertaken to review our Governance Structure (outlined at the AGM 2018) over the next few months.

action Notice of ballot results to be posted on the website. Robyn, February 2018

- ***Major Tournament Liaison Officer***

A draft position description was reviewed by the meeting. If filled this role would remove the need for a Technical Delegate and Chief Judge for these events. It would also reduce the amount of day to day activities that are currently undertaken by the Board.

It is hoped that with the correct person in this role that clubs would also have a greater confidence when putting their hand up to host an event because they would have a high level of support and advice available.

It was agreed that this needs to be put in place ASAP and we will probably need to shoulder tap someone to undertake the role. Board members to email Robyn with ideas of who would be suitable to ask.

- ***National Field Championships 2018***

This event has been confirmed by Massey Archery Club (Auckland) as being held on 5/6 May. [Note this date has since been changed to 13/14 May].

The MOU paperwork had been signed and Robyn will load this into Google Drive for everyone to view.

- ***National Indoor Championships 2018***

A letter of support has been provided for Mana to assist with their application for funding. No date has yet been set and the MOU has not been prepared as yet.

- ***National Outdoor Target and Field Championships 2019***

Auckland Archery Club have put in a formal bid for 2019 – proposing to have the Target event followed immediately by the Field event (at Massey Archery Club).

The board was in general agreement with this option and happy for discussions to continue with the aim of getting an MOU in place to finalise this.

- ***Trans Tasman 2018***

A draft proposal had been received from the Team Manager. Robyn and Colin reported on their conversation about how the camp was going to be run and options that were proposed to assist with keeping costs to a minimum.

The board were supportive of a small charge (eg \$50) being charged for each archer to assist with the costs of the camp.

- ***Trans Tasman 2020***

A bid for potential hosts in 2020 was considered as something that is needed in the near future. There is information available on what is needed for hosting such an event based on the experience from when AimTru hosted the event in 2016.

- ***World Cup #1 Shanghai***

It was noted that there was not a budget established in this year's financials for a training camp. Callum to investigate to see what we can afford. Steve to pull together a proposal of activities and costings.

- ***Selection shoot review***

	<p>It was agreed that it would be good to have feedback from archers on the Selection Shoot format. Karen to be asked to include this in her Selection Conveners report for the next Board meeting.</p>
<p>7 General Business</p>	
	<ul style="list-style-type: none"> • Maori Sports awards <p>Robyn had received a query for potential recipients for Maori Sports Awards being held later in the year. It was agreed that there was nothing that immediately was suitable, but with the number of athletes being chosen for completing overseas, it is likely that a suitable nomination would be possible later in the year. Robyn to keep in touch.</p>
<p>Dates Future meetings</p>	
	<ul style="list-style-type: none"> • 17 & 18 March - Auckland • 9 & 10 June 2018 – Auckland • 1 & 2 September 2018 – Auckland <p>Skype dates to be determined.</p>