

MINUTES (in Review)

ANNUAL GENERAL MEETING



Name:	Archery New Zealand
Date:	Monday, 29 November 2021
Time:	6:00 pm to 8:00 pm
Location:	Zoom, online
Board Members:	Andrew Russell, David Velleman, Hana Saemon-Beck
Attendees:	Lexie Matheson, George Rossolatos, Melanie Jones, Cushla Matheson, Dean Lawrence

1. AGM Nov 2021

1.1 Welcome

Attendance:

Board: Lexie Matheson, Andrew Russell, David Velleman, Hana Saemon-Beck, Melanie Jones.

Adam Kaluzny, Agata Kaluzna, Allan Atkinson, Andrew Instone, Andy Lindsay, Anne Mitchell, Annette Gibson, Audrey Rossolatos, Barbara Scott, Carl Booty, Caro Geelen, Carole Hicks, Charlene Harbrow, Christine Russell, Colin Mitchell, Colin Tucker, Cushla Matheson, Dale Lightfoot, Dave Henshaw, Eddie Hawkins, Elizabeth Andrew, Finn Matheson, Gabriella Hewson, George Corbett, Grant Hewson, Iain Hamilton, Jan Lees, Jeanette Franklyn, Judy Hunt, Kelly Atkinson, Kerry Hoole, Leonie Hunter-Smith, Lisa Walker, Logan Andrew, Marianne Grant, Matthew Kelland, Michael Thomson, Nick Lees, Pam Gordon, Peter Baker, Peter McLean, Peter Russell, Poriana Luke, Praveen Merala, Murray, Prose, Rebecca Jones, Ryley Griffiths, Stephen Florence, Syan Armstrong, Thornton Wallberg, Toni Trim, Tony Kemp, Vanessa Jim, Victoria Tucker.

Guest: Dean Lawrence

2. Apologies

2.1 Apologies

Bernie Fraser - Patron

Robbie Anderson

Suzs Sundheim

Hannah Hawley

George Rossolatos

Chris Gorman

Jenni Donald

Marcus Barclay

Lexie Matheson moved from the chair that the apologies be accepted. Carried.

3. In Memorium

3.1 In Memorium

Christine Beaumont (Shore)

Graham Watson (Shore)

Jane Norridge (Riverglade)

Dennis Howell (Riverglade)

A minute's silence was held to remember them.

4. Acceptance of Minutes of 2021-04 AGM

4.1 Acceptance of Minutes of 2021 - 4 AGM



Acceptance of Previous Minutes

Lexie Matheson moved from the chair that minutes of 2021-04 AGM be accepted as read. Carried.

Decision Date:	29 Nov 2021
Mover:	Lexie Matheson
Outcome:	Approved

4.2 Matters Arising

It was noted that the motions from the 2020 SGM had been updated in the Constitution and lodged with the Incorporated Societies for approval. The change in date requirements for the AGM, however, means that the timing of the AGM will often be after the membership year begins, rather than before. The Board has suggested that the Financial year end to be brought forwards to 31 March, which would then require the AGM to be held before the 31st of August each year. This will give time to prepare audited accounts, and then vote on fees/levies in a timely manner, rather than up to a year ahead of them taking effect. There would be no impact on the membership year.

The Board intends to send a postal ballot out to the members to vote on this, likely in early 2022.

5. Annual report

5.1 Annual Report



Annual Report be accepted as read.

Lexie Matheson moved that the Annual Report be accepted as read. Carried.

Decision Date:	29 Nov 2021
Mover:	Lexie Matheson
Outcome:	Approved

6. Strategic Plan

6.1 Strategic Plan



Strategic Plan to be adopted

Lexie Matheson moved that the Strategic Plan be adopted. Seconded by David Velleman. Carried.

Decision Date:	29 Nov 2021
Mover:	Lexie Matheson
Seconder:	David Velleman
Outcome:	Approved

7. Financials

7.1 Annual Accounts

An unaudited set of financial accounts (July 2020 - June 2021) were provided to the membership for review, while the audit is underway.

David Velleman indicated that there was a small profit in this accounting period, following significant losses in the previous 2 periods. This has been contributed to by having the GM role vacant for the part of this period.



Annual Accounts to be accepted as read.

David Velleman moved that subject to any changes through the audit process, the Annual Accounts be accepted as read. Seconded by Lexie Matheson. Carried.

Decision Date:	29 Nov 2021
Mover:	David Velleman
Seconder:	Lexie Matheson
Outcome:	Approved

7.2 Draft Budget for 2021/22

The Budget for July 2021 - June 2022 was accepted by the April AGM, and does not need to be accepted by this AGM

7.3 Setting of Fees and Levies for 2021/22

The fees and levies for July 2021 - June 2022 were accepted by the April AGM, and do not need to be approved by this AGM.

8. Appointment of Patron

8.1 Patron :Bernie Fraser

The Patron's terms of three years has been successfully completed. The Board would like to express its sincere gratitude to Bernie Fraser for being our Patron, and considers that he has fulfilled the role admirably.



Bernie Fraser to be elected as Patron for a further 3 year term.

The Board moved that Bernie Fraser be elected as Patron for a further 3 year terms. Seconded by Christine Russell. Carried.

Decision Date: 29 Nov 2021
Mover: Lexie Matheson
Outcome: Approved

9. Board Elections

9.1 Nominations

Andrew Russell indicated that George Rossolatos, Hana - Saemon Beck, and Melanie Jones (co-opted) have two years remaining on their terms. Andrew Russell and David Velleman have one year remaining. There is one vacant co-opted position which the Board will fill from outside the organisation. This position should consider gender balance. It is noted that Sport NZ, a significant funder, requires NSO Boards to have at least 40% of each gender.

There is one 3-year Board position available for election at this AGM, which Lexie Matheson has filled for the past three years.

Nominations were received for the elected positions, as follows:

1. Lexie Matheson, seconded by Cushla Matheson.
2. Leonie-Hunter Smith, seconded by David Velleman.

No further nominations were received from the floor.



Call for nominations be closed.

Andrew Russell moved that the call for nominations be closed, seconded by Tony Kemp. Carried.

Decision Date: 29 Nov 2021
Mover: Andrew Russell
Outcome: Approved



Postal ballot be sent to members if result of Board elections is inconclusive.

Andrew Russell moved that as some members are dialling in from the same device, a postal ballot be sent out to members if the result of Board elections is inconclusive (within 10%, e.g. 45% to 55%). Seconded by Pam Gordon. Carried.

Decision Date: 29 Nov 2021
Mover: Andrew Russell
Outcome: Approved



Call for Voting to be closed.

Andrew Russell moved that voting for Board elections be closed. Seconded by George Corbett. Carried.

Decision Date: 29 Nov 2021
Mover: Andrew Russell
Outcome: Approved



Board elections to be sent out as postal ballot to members.

As the election results were deemed inconclusive, Andrew Russell moved that the Board elections be sent out as electronic ballot to members. Seconded by Hana-Saemon Beck. Carried.

Decision Date: 29 Nov 2021
Mover: Andrew Russell
Seconder: Hana Saemon-Beck
Outcome: Approved

Post-Meeting Note: The electronic ballot confirmed Leonie Hunter-Smith to be duly elected as a Board Member.

10. Awards

10.1 Awards

It was noted that the Youth Most Improved Awards, Coach of the Year and National Team Awards will be presented at the Outdoor Nationals next year.

10.2 Service Awards

Service Awards are presented to individuals for meritorious service. This year, a service award is presented to Elizabeth Andrew for stepping in to support the administration functions of Archery NZ, in addition to her service as a tournament official.

Elizabeth Andrew was warmly congratulated by the meeting.

11. General Business

11.1 Update on Constitution and Membership Structure Consultation

Andrew Russell discussed the background and status of the strategy consultation sessions with Archery NZ clubs.

12. Close of meeting

12.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature: _____

Date: _____