

Board Meeting

Minutes



For website

Date: 2 August 2016

Location: Skype

Time: 7.35 – 10.15pm

1 Attendance and apologies

The following board members were in attendance:

Anne Mitchell (President)

Carole Hicks (Judges Commission)

Robyn Denton (National Secretary)

Scott Collett (Coaches Commission)

Karen Moffatt-McLeod (Vice President)

Apologies were received from the following board members:

Keith Murphy (Treasurer)

Petra Baker (JAMA convenor)

Yiftach Swery (Athletes Commission)

The apologies for the 2 August Board meeting were moved for acceptance by Carole. Seconded by Robyn. **Carried.**

2 Minutes of last meetings

The minutes of previous meetings were reviewed in preparation for posting onto the Archery NZ website. Noting a couple of minor amendments the following motion were resolved:

The minutes for the Board meetings of 29 March 2016, 3 May 2016 and 7 June 2016 were moved by Robyn as being ready for posting onto the Archery NZ website. Seconded Carole. **Carried**

It was agreed that the draft Board minutes for the 9 & 10 July meeting will be reviewed at September meeting as time was short for this meeting.

3 Actions arising from previous meetings

The Action Sheet in Google Drive was reviewed and updated. The actions included in the draft minutes for the 9 & 10 July Board meeting were also reviewed and progress noted for inclusion in the Action Sheet.

4 Accounts for payment

Keith provided his apologies for the meeting but noted that he had a couple of expenses that he was aiming to put through the internet banking for sign-off in the next day or two – including deposits for Nationals 2017.

5 Outdoor Nationals 2017

5.1 *Hosting*

Trentham have been confirmed as the hosts for 2017 – with a reduced line up. Information and entry forms have been posted on the Archery NZ website.

5.2 *MOU*

Meeting moved into Confidential status for discussion on this topic.

5.3 *Junior and Cadets*

There was discussion in regard to the inclusion of Junior and Cadet archers in the Outdoor Nationals 2017, with the consensus being that these archers should be allowed to attend and complete in their respective divisions. They will also be eligible for certificates and medals at the event, however the National Titles would have to be competed for at the proposed JAMA Nationals which will be held later in the year.

If Intermediate division archers wished to attend and compete – they could do so, but would have to step up to the Cadet division.

It was noted that the timing of the JAMA Nationals would need to be carefully thought through – and the previously discussed timing of Easter 2017 would not work due to the lack of Judges being available at this time – noting that both the North Island & South Island Champs along with the World Masters Games would also be held in this month.

By holding this event later in 2017, the Selection Panel would also have to review (and probably waive) the current requirement for attendance at nationals as part of the qualification requirements for Youth Worlds for 2017. Qualifying scores for the World 3D event would have to be gained at the Outdoor Nationals by any archer wishing to attend this event.

It was agreed that the JAMA Nationals need to include the following:

- 1440 and 720 rounds
- Individual match play
- Formal prize giving

Optional components would be:

- Team matchplay
- Clout
- Field round(s)

Noting that the JAMA Nationals will be a trial in 2017 – and the desire is to have the National Outdoors cater for all archers, the Champion of Champions trophy was discussed, and it was agreed:

The Champion of Champions trophy will not be able awarded in 2017 unless both field and clout rounds were able to be accommodated in the 2017 JAMA Nationals.

Moved by Carole. Seconded Anne. **Carried**

5-4 **Officials**

Carole to provide a recommendation to the Board for the Tournament Director (TD) in the next few days.

The Director of Shooting (DOC) and Chief Judge will be determined in due course.

- Action Anne to update the Outdoor National 2017 draft MOU for final sign off by the Board prior to sending to Trentham Camp Archery Club.
- Action Call for registrations of interest for the hosting of JAMA Nationals 2017 be put out to all clubs and districts. Robyn
- Action A recommendation to the Board for the Tournament Director (TD) for the Outdoor National Tournament 2017 to be provided. Carole.
- Action The Director of Shooting (DOC) and Chief Judge for the Outdoor National Tournament 2017 to be provided. Carole

6 **World Masters Games 2017**

- **Targets**

Carole will talk to Keith about import licence and the paperwork. The container will be coming into Auckland, and once the paperwork is completed then the container will be moved to Silverdale, Auckland before heading to the ASB showgrounds in April 2017 in time for setting up the course.

- **Bank Account for WMG**

Carole to follow up with Keith regarding the setting up of the bank account for the WMG.

- Action Carole to follow up with Keith regarding the setting up of the bank account for the WMG

7 **Representatives Coordinator**

Two applications were received for this position. Both have good background experience that would be relevant to the position and would be an asset to have involved with the Archery NZ.

It was agreed that it would be useful to 'interview' the candidates to build a better idea of skills and their availability for undertaking this role.

Robyn offered to investigate an 'on-line' interview system that she had used at work – which would enable remote interviews to be undertaken – using a standard set of questions.

- Action The costs and details for use of an 'on-line' interview system be investigated for use in determining successful applicant for the Representatives Coordinator and other positions requiring appointment by the Board in the next year. Robyn

8 **Membership Fees**

Membership renewals will need to be organised again soon – and with the likelihood of additional membership classes being adopted via the upcoming ballot, setting fees for these 2016/17 year was necessary.

The AGM 2016 noted that:

The President noted the continued increase in the number of members, that

we did not know the outcome of the Restructure Report so there may need to completely re-assess fees.

Moved Anne Mitchell/Kathy Barclay: *That the affiliation fees for 2016/17 remain the same subject to the outcome of the Restructure Report and, if appropriate, a further vote on fees to take place not later than 30 April 2016.* **Carried**

Due to delays in getting the ballot sorted, it was agreed that the existing fee's would remain the same.

The fees proposed for 2016/17 were therefore agreed as being:

Membership Class	Fees for 2016/17
Full Member:	
Adult	90
Junior	45
Under 10	12
Administration	10
Life	0
Postal Event:	
Senior	30
Junior	20
Social	15
Associate	5

It was agree that the membership fees will need to be reviewed again for 17/18 year once the ANZ Board understand the up-take of the new membership categories and the impact on financial position of the association.

Moved Anne, Seconded by Carole. **Carried**

A ballot will be needed to get a vote on these proposed fee's following the completion of the Ballot amending the Constitution and Rules and potentially establishing the new membership classes.

Carole offered to write the introduction for this ballot which needs to be simply a Yes/No vote to the proposed fees.

Action Introduction for a membership fees ballot for the 2016/17 financial year to be written. Carole.

Future meetings

- 3 and 4 September 2016 – Auckland
- 11 October 2016 – Skype – 7.30pm
- 10 November 2016 – Skype – 7.30pm

Minutes approved at 3 September Board Meeting

Signed:

President.