**DRAFT MINUTES**

**ANNUAL GENERAL MEETING 7 JANUARY 2016**

President Anne Mitchell opened the meeting at 4.20pm in the presence of Patron and Life member Bernie Fraser, Life Members Cedric Gorman, Dave Henshaw, Carole Hicks, and 63 other members.

As no-one was aware of the passing of Archery New Zealand members, the meeting continued.

***Moved from the chair:*** *That apologies from Karen and David Croskery, Alan Logan, Stephen Florence, Tony Kemp, Logan Andrew, Sonya Martin be accepted.*  **Carried**

**1 Minutes**

***Moved from the chair:*** *That the minutes of the 2015 AGM be taken as read.* **Carried**

* 1. Issues were raised regarding the Field rounds in 2015 including which age divisions shot from which coloured pegs. Richard Scheibclarified the matters, noting that everyone shot from the correct pegs.
	2. The athletes’ space on the shooting line was queried, particularly in regard to World Ranking events. Carole Hicks explained the 1m space was only for World Ranking events, which the 2016 tournament is not. She noted there had been no rule change or interpretation to validate the extra space.

***Moved from the chair:*** *That the minutes of the 2015 AGM be approved.* **Carried**

1. **Annual Report**

The President highlighted some significant matters including Masters women’s World Record for Barbara Scott; Chayse Martin winning a bronze medal in the Commonwealth Youth Games. Of huge significance was the loss of the Treasurer, Athletes’ representative and JAMA convener at the June meeting and, that despite efforts to fill those positions, no-one was prepared to volunteer. This created a huge workload for the remaining five Board members. Sport NZ funding has undergone significant changes which added to the work load of Karen Moffatt-McLeod and Carole Hicks. However, unlike many other National Sports Organisations, our funding level was maintained and is guaranteed for four years. There were two successful coaching camps and involvement with the Halberg Trust Junior Disability Games.

Judges held another successful seminar and covered all the major tournaments.

The new Membership Secretary, Frances Ross, has provided excellent reports giving the Board a clear picture of the whole membership.

At the very end of the year it was announced Shaun Teasdale had been appointed as the compound coach for the ArcheryGB Para team and bow technician for ArcheryGB teams. We congratulate Shaun, thank him for his outstanding service and note he will leave a large hole in the ArcheryNZ teams.

Anne noted the reports from the Registrar, Editor, Membership Secretary, RMT Registrar, Postal League, Trophy Steward, Webmaster had been included in the athlete packs. She thanked all the people filling those positions who have ensure that Archery New Zealand has been able to encourage and support its members.

***Moved from the chair:*** *That the Annual Report and the individual additional reports be approved.* **Carried**

Alison Storey congratulated the Board on retaining its SportNZ funding and thanked members for holding the Association together under very difficult circumstances. Members supported these statements by acclamation.

1. **Financial Report**

The President noted it had been a very expensive year in part because SportNZ and NZOC had called more than the usual number of meetings, that the loss of a number of senior Judges necessitated coverage of travel costs so athletes could be eligible to win awards, gain qualifying scores, at major tournaments etc. Members however were concerned that some 50% of members’ fees had been spent on Board and associated meetings.

There were several attempts at framing resolutions to tighten the control over spending, including providing draft budgets at each AGM for the forthcoming year. This was somewhat complicated since the financial year is from 1 July in any one year to 30 June the following year.

The motion was finally agreed as follows:

***Moved Paul Kirton/Caro Geelen:*** *that at each AGM the Board provide its proposed budget for the following financial year for approval by members.*

**Carried**

***Moved Anne Mitchell/Graeme Williams:*** *That the audited accounts be approved.* **Carried**

1. **Affiliation fees**

The President noted the continued increase in the number of members, that we did not know the outcome of the Restructure Report so there may need to completely re-assess fees.

***Moved Anne Mitchell/Kathy Barclay:*** *That the affiliation fees for 2016/17 remain the same subject to the outcome of the Restructure Report and, if appropriate, a further vote on fees to take place not later than 30 April 2016*

**Carried**

1. **Strategic Plan**

The Strategic Plan has been modified to include stakeholders and has a considerably improved presentation.

***Moved Andrew Russell/Colin Mitchell:*** *That the Strategic Plan be approved*

**Carried**

1. **Report of the Restructure Committee**

Karen Moffatt-McLeod outlined the work of the Committee, the concern at the very small response to both attempts at consultation and finally the unfortunate attempt at voting.

Despite the best efforts of the committee, the membership records were not anywhere near accurate and about 200 individuals were given voting opportunities when they should not have or did not receive a ballot paper. Additionally there was a very poor response rate to the voting options.

It is the view of the Committee that the outcome of the ballot could not be justified as being an accurate outcome. The logical next step would be to further clarify the membership records and re-issue the ballot.

***Moved Karen Moffatt-McLeod/Kathy Barclay:*** *That the postal ballot on the Restructure report taken in November 2015 be declared null and void and that a corrected ballot take place in February 2016; that any changes to the Constitution and Rules and/or membership fees as a consequence of the ballot results be completed by a further postal ballot by 30 April 2016.*

**Carried**

1. **Amendments to Constitution and Rules**
	1. That section **9 of the Constitution** be amended to read as follows:

9.1 The Board is made up as follows: -

*(a) an Executive Committee, comprising the four Officers elected by the members in General Meeting, namely the President, Vice President, Secretary, and Treasurer, and*

*(b) the Convenors of Athletes', Coaching, JAMA, and Judges' Commissions.*

*9.2 Each person will exercise one vote. The President, or person acting as the*

*President, will also have a casting vote wherever votes on any issue are tied.*

*9.3 Other affiliated members may attend meetings, speak on request but may not vote.*

*9.4 The Executive Committee shall be responsible for the day-to-day administration, including financial matters, of the Society.*

Carole Hicks explained that an Executive Committee to handle daily administrative activities of a body is very common. There had been one used by ArcheryNZ from time to time over a number of years. This amendment simply confirmed the legitimacy of the Executive.

***Moved Carole Hicks/Colin Mitchell*** **Carried**

Andrew Russell suggested that with only a small number of people dealing with funds there should be greater oversight.

***Moved Andrew Russell/ Colin Mitchell***: *That the Executive decisions be ratified by the full Board and this further amendment to the constitution be presented to Annual Meeting 2017.* **Carried**

* 1. **Administration Rule 1.8**

There was considerable discussion about who was entitled to wear a “jacket” containing the Archery NZ logo, a description of the holder’s position within the Association current or past. There was further discussion on which representative uniforms might be worn for shooting purposes.

The motion was withdrawn by the Board and referred to the Athletes’ Commissions for further work and presentation to Annual Meeting 2017.

**7.3 Administration Rule 5.2.4**

Section 5.2.4 (vii) to be amended to read as follows

(i) Executive Committee

(a) The executive committee will be the Convener and the Administrator

of the Judges’ Commission and two other Judges elected by the

Commission at its AGM.

(b) These additional members of the Executive will each be elected for a

two year period beginning in 2016.

(c) The committee will provide appropriate wording for rules changes and

changes to the constitution as requested by Archery New Zealand or of its

own initiation. The committee will also work together to provide for the

on-going training and education of Judges and Judge Candidates.

Carole Hicks noted that the tasks required are too many for only the Convener and Administrator to effectively carry out. By extending the size of the Executive Committee there will be more consistent and extensive support for all Judges.

***Moved Carole Hicks/Richard Scheib*** **Carried**

* 1. **Match Fixing**

***Moved Carole Hicks/Peter Russell:*** *That a new section be added:*

18.1 *Any and all allegations of match-fixing or attempted match-fixing of archery tournaments or trials by anyone in New Zealand and/or Archery New Zealand members overseas, will be referred to the appropriate ArcheryNZ committee, New Zealand Police or other appropriate authority.*

*18.2 Match-fixing includes but is not limited to such activities as:*

* *deliberately shooting low scoring arrows or misses to seek a score to obtain*
* *a better competition draw;*
* *deliberately submitting score sheets that are incorrect;*
* *attempting to persuade judges to call arrow scores higher/lower than accurate*
* *attempting to persuade any official to apply rules incorrectly;*
* *any official deliberately mis-applying the rules*
* *interfering with the equipment of other athletes*
* *attempting to persuade other athletes to participate in similar activities.*

*18.3 If a case of match-fixing is proved, in addition to any Archery NZ imposed penalty, the person(s) will be reported to appropriate authorities* *as required by New Zealand legislation and International sporting organisations.* **Carried**

* 1. **Tournament Regulations**

That section 2.5.8 be amended to read as follows:

*2.5.8.1 Women’s Champion of Champions/Men’s Champion of Champions*

*These trophies will be awarded to the woman and man who accumulate most points through competing in all the target, clout, and field championships, for both recurve and compound divisions.*

*These rules apply to all divisions for which there are eligible New Zealand competitors.*

Carole Hicks explained the amendment simply removed the match play event for the Champion of Champion calculations.

***Moved Karen Moffatt McLeod/Peter Russell*** **Carried**

* 1. A motion from a club relating RMTs and the ability to win awards which was received after the due date and thus would depend on AGM acceptance had not been circulated. The whole issue was referred back to the Board for further discussion and presentation to the AGM 2017.
1. **Awards**

The President presented awards to those who represented Overseas namely:

* **World Championships**

Barbara Scott Women’s compound

 Sarah Fuller Women’s recurve

Shaun Teasdale Men’s compound

Robert Peterson Men’s recurve

* **World Cups**

***Shanghai***

Sarah Fuller Women’s Recurve

Duncan Liu Mens Recurve

Jeremy Hollis Mens Recurve

Shaun Teasdale Mens Compound

Marcus Barclay Mens Compound

 ***Wroclaw, Poland***

 Sarah Fuller Women’s Recurve

 Barbara Scott Women’s Compound

* **Youth World Championships:**

Elizabeth Randle Junior Women’s Compound

Marcus Barclay Junior Men’s Compound

* **Commonwealth Youth Games**

Chayse Martin

* **Officials**

Anne Mitchell World Championships

Carole Hicks World Championships

Kathy Barclay Youth World Championships

Robert Turner Youth World Championships

Karen Moffatt-McLeod Commonwealth Youth Games

Adele Hollis World Cup Shanghai

Windy Zhu World Cup Shanghai

* **Coach of the Year**

Maria Tucker

* **Service Awards**

The President presented Service Awards to:

**Mandy McGregor**

“Mands” McGregor has made significant contributions to Archery New Zealand as a representative athlete and, for many years, the provision of the Archery New Zealand web site. She, with her company, has provided the skills, imagination and flair which makes the web site such an important part of the Association. Archery New Zealand is grateful for such quality service

**Patrick Biggs**

Patrick Biggs has served Archery New Zealand in a number of ways over the years. He was Vice President for several years and made strong contributions to the work of the Board. Since then he has instigated the athletes ranking lists which he maintains on a monthly basis despite the often “odd” reports from tournaments. The archers of New Zealand greatly appreciate this work.

**Andrew Russell**

Andrew was the spear-head in the drive behind standardising the Archery NZ Coaching system and bringing it in line with World Archery, in a system that can be adopted by the whole country.

He is also recognised for exceptional service in his development of archery in schools, including the popular Auckland League series and the Inter-Schools Match-play championship.

1. **Elections**
	1. **Vice President (**two year term)

Karen Moffatt McLeod moved Peter Russell/Colin Mitchell **Carried**

* 1. **National Secretary** (Two year term)

Robyn Denton moved Karen Moffatt-McLeod/Frances Ross **Carried**

* 1. **Treasurer** (one year term)

Keith Murphy moved Karen Moffatt-McLeod/ Anne Mitchell **Carried**

9.4 **Athletes’ Commission** (one year term) Yiftach Swery

9.5 **JAMA** (two year term) Petra Baker

9.6 **Coaches** (two year term)Scott Collett

10 **Patron**

Anne Mitchell moved that Bernie Fraser be elected Patron of Archery New Zealand. The nomination was carried with a standing ovation.

Mr Fraser presented the President with a donation.

11 **National Championships**

**11.1 Outdoor Championships 2017**

**Moved Frances Ross/Caro Geelen** *That the Board be instructed to negotiate with prospective clubs, with the note that people enjoyed this year’s tournament and perhaps it could be held here again.* **Carried**

**11.2 National Indoors 2016**

Patrick Biggs noted that the Manawatu Club is willing to host the 2016 tournament 20-21 August **Carried**

It is possible that Manawatu would also host the 2017 Indoor tournament.

**11.3 North Island JAMA** awarded to Rotorua for 2016 and 2017.

**11.4 North Island Championships** awarded to Mt Green for 2016.

The Board will discuss with the North Island Districts how the North Island Championships and the North Island JAMA Championshipsshould be allocated.

**12 Overseas Selection policy**

Karen Moffatt-McLeod outlined the policy which is posted on the web site along with qualifying scores. The material is available in time to make selections in good time for events.

***Moved Karen Moffatt-McLeod/Patrick Biggs:*** *That the policies be approved.* **Carried**

**13 Items from the Floor**

**13.1 Waitangi Day Shoot**

It was noted that 2016 would see the first of the “Mondayised” holidays and that perhaps there might be greater flexibility as to when the shoot takes place*.* ***Moved Kathy Barclay/ Kerry Turner*** *That greater flexibility be awarded to clubs and permit the Royle Hutton shoot to be held on any of the three days of Waitangi weekend.* **Lost**

The Waitangi Day competition will take place on 6 February.

**13.2 Indoor Pins**

Rachel Hughes raised the issue of indoor pins for adults as well as JAMA.

***Moved Rachel Hughes/Colin Tucker*** *That there be ArcheryNZ pins for 18m and 25m Indoor tournaments* **Carried**

**13.3 Field rules**

Richard Scheib noted the rules should state a marked round not 3D round. The Intermediate division will shoot from the blue pegs for the World Archery marked round.

**13.4 Maid Marion/Robin Hood**

***Moved Andrew Russell/ Keith Murphy*** *That the age and gender divisions for the Maid Marion and Robin Hood awards be abolished and simply be given to the arrow closest to the clout on each target.* **Carried**

**13.5 Archery New Zealand meetings**

Petra Baker sought clarification as to who might attend the various ArcheryNZ meetings.

**13.6 Ranking requirements**

Patrick Biggs noted that unless tournament organisers used the correct template for submitting scores they would not be accepted and archers not receive the points they have actually earned.

In thanking everyone for their contributions and attendance, Anne Mitchell declared the meeting closed at 7.20pm