**Hazard Reporting and Corrective Measure Form**

The Hazard Reporting and Corrective Action form is designed to report a hazardous situation and that situation to be rectified.

**Hazard Reporting**

Any member of the Club, senior or junior, may complete this part of the form where in their opinion there is a risk of injury to themselves, another member, or the public.

When this part of the form is completed, he/she is informing the club of their concerns and wants the club to investigate the matter.

**PART A**

| **Name of Club Member:** |
| --- |
| **Date hazard seen:** |
| **Nature of hazard or possible hazard:** |
| **Date submitted to the Club Committee:** |

**PART B**

| **Name of Club Committee member to action:** |
| --- |
| **Date of requested action:** |
| **Date of report back:** |
| **Details and outcome:** |
| **Corrective measure recommended (if any):** |

□ Club Committee endorsed - Signed by President………………………………………………………

□ More information required - Signed by President………………………………………………………