



**Archery New Zealand**  
**Assessment for the coaching grade**  
**- Instructor**

<b>Candidates details</b>	<b>Name</b>
	<b>Address</b>
	<b>Phone</b>
	<b>email</b>

<b>Assessor -</b>
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<b>Venue</b>	<b>Date</b>
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<b>Section 1</b>	<b>Teaching beginners</b>	<b>Pass / Fail</b>
<b>Section 2</b>	<b>Practical work</b>	<b>Pass / Fail</b>
<b>Section 3</b>	<b>Equipment</b>	<b>Pass / Fail</b>
<b>Section 4</b>	<b>General knowledge</b>	<b>Pass / Fail</b>

<b>Comments</b>
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<b>Overall assessment</b>	<b>Pass / Refer</b>
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<b>Signature of Assessor</b>
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**Signature of Candidate****Notes for assessors**

To allow for an objective assessment of the candidates ability, each activity should be given a score out of 5 as detailed below

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|---|---|
| 5 | Candidate demonstrates excellent knowledge / skill      |
| 4 | Candidate demonstrates good knowledge / skill           |
| 3 | Candidate demonstrates adequate knowledge / skill       |
| 2 | Candidate demonstrates marginal knowledge / skill       |
| 1 | Candidate demonstrates unsatisfactory knowledge / skill |
| 0 | Candidate has no knowledge / skill in this area.        |

Once all the activities within a section have been covered, the score should be totalled and a pass / fail for the section recorded on the sheet, based on the required score detailed at the end of the relevant section.

**Section 1 - Teaching Beginners****Key Points****Score**

<b>1</b>	Observe or discuss with the candidate the setting up of an archery range suitable for the teaching of beginner archers.	Shooting distance. Range safety. Waiting line.	
<b>2</b>	Observe the candidate welcoming the archers, introducing himself and explaining the safety rules and procedures		
<b>3</b>	Observe the candidate demonstrating suitable warm-up exercises for beginner archers		
<b>4</b>	Observe the candidate demonstrating a basic technique suitable for a beginner archer	Stance, posture, holding the bow, position of fingers on string, line, loose	
<b>5</b>	Observe the candidate demonstrating the correct technique and associated safety procedures when drawing arrows out of the target		
<b>6</b>	Observe the candidate taking the archer through the process of shooting their first three arrows and retrieving them from the target		
<b>7</b>	Observe the candidate teaching the archer to shoot further arrows with emphasis on developing a good basic form		
<b>8</b>	Observe the candidate concluding a session and summarising the archers performance	Positive attitude. Encourage the archer to continue	
Pass score for this section is 25 points		<b>Total score for this section</b>	

**Section 2 - Practical work****Key Points****Score**

	Discuss with the candidate the practical work they have been involved with on the course and any subsequent / additional work carried out in an archery environment	Attendance at all sessions. Additional work	
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Attendance at all sessions is adequate for the course and constitutes a pass in this section with 3 points. Additional work can be assessed if it is relevant and will count towards a higher score.

Pass score for this section is 3 points

### Section 3 - Equipment

		Key Points	Score
1	Discuss with the candidate the selection process for equipping a beginner archer	Bow draw weight, bow length, arrow length, finger tab, arm guard	
2	Discuss with the candidate the terminology used for various parts of the equipment		
3	Discuss with the candidate the potential maintenance requirements for beginners equipment	String making, materials and servings. Fletching. Arrow straightening	
4	Observe the candidate setting up a basic recurve bow suitable for a beginner archer		
5	Ascertain the level of knowledge the candidate possesses on arrow selection and spine		
Pass score for this section is 15 points		<b>Total score for this section</b>	

### Section 4 - General knowledge

		Key Points	Score
1	Ascertain the level of knowledge the candidate has on the various forms of archery and where they are shot		
2	Ascertain the level of knowledge the candidate has on the International and national governing bodies		
3	Ascertain the knowledge the candidate has on the rules and various rounds in all forms of archery	Typical round in Target, field and clout	
4	Ascertain the level of knowledge the candidate has on where to obtain information on archery and the NZ governing body	Web site etc	
Pass score for this section is 12 points		<b>Total score for this section</b>	

